

BIRPARA COLLEGE

(NAAC ACCREDITED)

P.O. Birpara, Dist. Alipurduar (W.B.)

PIN - 735 204

*(A Govt. Aided Degree College
Affiliated to the University of
North Bengal & Enlisted Under
Sec. 2(f) & 12(B) of UGC. Act.)*



Phone & Fax No. : 03563 - 266217

Website : www.birparacollege.ac.in

e-mail : birparacollege@gmail.com

Ref

Date

WORKSHOP ON “EFFECTIVE CONVERSATION: PROPER USE OF LANGUAGE”

Date of Event: 18th January 2024

Venue: Birpara College

Resource Person: Dr. Arnab Chakraborty, Associate Professor, Department of Bengali,
Birpara College

Number of Participants: 37 Students

Introduction:

The workshop on “**Effective Conversation: Proper Use of Language**” was organized at Birpara College on 18th January 2024, aimed at enhancing the participants' communication skills through the proper use of language. The workshop was conducted by Dr. Arnab Chakraborty, an esteemed faculty member and Associate Professor in the Department of Bengali at Birpara College. This event was designed to help students understand the importance of language proficiency and effective conversational skills in both personal and professional life.

Objectives of the Workshop:

The key objectives of the workshop were as follows:

1. **To enhance students' understanding of effective communication** through proper use of language.
2. **To improve conversational skills**, focusing on clarity, tone, and the correct choice of words.
3. **To foster an appreciation for the nuances of language**, especially in the context of cultural and social settings.

Kanstav Chakraborti
Principal
Birpara College
Birpara, Alipurduar

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4. **To help students build confidence in expressing themselves** through well-structured and meaningful conversations.

Session Overview:

The workshop was divided into several key segments, each targeting different aspects of effective conversation.

1. **Introduction to Effective Conversation:** Dr. Chakraborty started the session with a brief introduction to the importance of effective communication. He emphasized how language is a bridge between individuals and the role it plays in shaping relationships, both personally and professionally.
2. **Language Proficiency and Vocabulary Building:** A significant part of the workshop focused on the importance of vocabulary and language proficiency. Dr. Chakraborty encouraged students to expand their vocabulary and use words appropriately to enhance their conversational skills. He provided tips on how to use words contextually to avoid misunderstandings.
3. **Non-verbal Communication:** Dr. Chakraborty stressed the significance of non-verbal cues such as body language, tone of voice, and facial expressions, which complement verbal communication. He explained how these non-verbal elements can greatly influence the outcome of a conversation.
4. **Structuring Conversations:** The workshop also covered the importance of structuring conversations. Dr. Chakraborty demonstrated how to maintain a logical flow during discussions, ensuring that the conversation remains coherent and engaging. He discussed techniques such as active listening and asking open-ended questions.
5. **Cultural Sensitivity in Communication:** The resource person highlighted the cultural dimensions of communication, stressing that being aware of cultural differences can

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prevent communication barriers and misunderstandings. He shared examples of how language use can vary across different cultures and contexts, and the importance of adjusting one's communication style accordingly.

6. **Practical Exercises and Role-Playing:** The session included interactive activities such as role-playing exercises. Participants were divided into groups and asked to perform scenarios where they had to engage in conversations using the techniques and strategies discussed earlier. This practical approach allowed the students to experience firsthand how to implement effective conversational skills.

Outcome of the Workshop:

By the end of the workshop, students had gained a better understanding of the following:

- The role of language in fostering meaningful and effective conversations.
- Techniques to enhance vocabulary and use language accurately.
- The significance of non-verbal communication in expressing thoughts and emotions.
- How to structure conversations to keep them productive and engaging.
- The need for cultural sensitivity and adaptability in communication

Conclusion:

The workshop on “Effective Conversation: Proper Use of Language” was a successful and enriching experience for the students of Birpara College. Dr. Arnab Chakraborty’s expertise and engaging delivery ensured that students not only understood the theoretical aspects of effective communication but also gained practical skills through interactive sessions. The event helped students enhance their conversational abilities, making them more proficient in using language to connect with others in various settings.

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This workshop not only achieved its objectives but also sparked an interest in the students to further develop their communication skills, which will prove to be beneficial in their academic and professional journeys.

Kanstav Chakraborti
Principal
Birpara College
Birpara, Alipurduar

BIRPARA COLLEGE, BIRPARA, ALIPURDUAR

Title of Event: Workshop on "Effective Conversation: Proper use of language"

Date: From 18/01/2024 to -/-/- Time (in hours) _____

Organised by: Department of Bengali

In collaboration with: IQAC, Birpara College

Attendance Sheet

Sl. No.	Roll No.	Signature	Sl. No.	Roll No.	Signature
1.	1230205	Saloni Datta	26.	122065	Hema kumari Baghat
2.	1230592	Neha Oraon	27.	1220051	Ushankhama
3.	1230582	Mamoni Basumatary	28.	1220007	Avantika Sah
4.	1230593	Sabita Oraon	29.	1210165	Noorjahan Banu
5.	1230753	Sneha Thapa	30.	1210A7	ANURKHA MINJ
6.	1230630	Anamika Roy	31.	1210215	BIKITA SAH
7.	1230501	Bibek Saibya	32.	1210217	Rudras khatun
8.	1230603	Jayanti Barman	33.	1210221	Saamuni Ekta.
9.	1230201	SOGETYCHIM BARMA	34.	1210251	BISHAL YOUNG
10.	1230102	RAHINI KARJEE	35.	1210252	Yuvraj Chhetri
11.	1230229	RAJANA RAY	36.	1210271	Ashwin Pradhan.
12.	1230214	RIJWANNA KHUNDA	37.	1210291	Dhiraj Sonar
13.	1230860	Shibani shaw	38.		
14.	1230296	Puja Biswakarma	39.		Kanwar Chakraborty
15.	1220050	Achal Bhugat	40.		PRINCIPAL BIRPARA COLLEGE BIRPARA-ALIPURDUAR
16.	1220039	Jyoti Mandal	41.		
17.	1220068	Loshmi kumari sha	42.		
18.	1220073	KRITI SAH	43.		
19.	1220034	Moumita Das	44.		
20.	1220031	Poornab panday	45.		
21.	1220063	bebadditta Sutrodhar	46.		
22.	1220030	PRATIK MONDAL	47.		
23.	1220009	Sheetal Thapa	48.		
24.	1220059	Sanan Sarkar	49.		
25.	1220043	Nikita Sharma	50.		