

**The IQAC of Birpara College has convened a meeting with All Teaching
Members of Staff on 2 August 2020, at 12 noon.**

* Meeting hosted on Google Meet

Agenda:

1. Confirmation of the minutes of the previous IQAC meeting
2. Current status of the college
3. Plan of action regarding classes for 3rd and 5th semesters, starting 3 August 2020.
4. Webinars
5. Miscellaneous

Total number of participants: 28

Minutes of the meeting:

The meeting began under the chairmanship of Teacher-in-Charge, Dr. Dil Kumar Pradhan.

The minutes of the previous IQAC meeting, held on 13 July 2020, were read and confirmed.

Under matters arising, the House was informed that the IQAC of Birpara College, together with the IQAC of Acharya Sukumar Sen Mahavidyalaya, Purba Bardhaman, organised an International Webinar, titled "Gender Issues and Women's Rights" on 20-21 July 2020 and an interactive session, titled "De-stress in Distress: Tackling Mental Health Issues During a Pandemic," with noted psychiatrist Dr. Suddhendu Chakraborty and clinical psychologist Smt. Tatini Datta on 26 July 2020. The registration and participation figures for the two events are as follows:

International Webinar on Gender Issues and Women's Rights

- Total number of participants: 1066
- Total number of participants from Birpara College: 34

Interactive Session, titled "De-Stress in Distress"

- Total number of participants: 152
- Total number of participants from Birpara College: 17

In addition, the two colleges in question joined hands with BYJU's to conduct a webinar, aimed at undergraduate students and titled "How to plan for Civil Services Examination (CSE) during Covid-19 Pandemic," on 27 July 2020. 1. The figures for the event were as follows:

- Total number of students who took part in workshop: 97
- Total number of students from Birpara College who took part in the workshop: 13

Current status of the college:

The chair informed the House that the Covid19 quarantine centre at the college has been discontinued and the district administration is expected to hand it over to the college authorities after a thorough sanitisation in time for the fresh admissions 2020, scheduled to start on 10 August 2020.

Plan of action regarding classes for 3rd and 5th semesters, starting 3 August 2020:

The House was informed that the IQAC conducted a feedback survey among students and faculty regarding online classes for the third and the fifth semesters, scheduled to begin on 3 August 2020. The feedback received from students and faculty were discussed. In the light of the feedback, the following plan was adopted regarding classes:

1. Departments will set up new whatsapp groups for students of different courses in the third and fifth semesters
2. Faculty members will be encouraged to take online classes for each course. The timing of the online classes for each course will be decided upon after discussion between students and the faculty in charge of that course
3. Notes and video lectures will be circulated in whatsapp groups and uploaded on the Birpara College app.
4. Faculty members will be asked to create at least one video lecture, of not more than 10 minutes, every week.

Webinars:

The House was informed that the Department of Sociology, Birpara College, in collaboration with the Department of Political Science, Cooch Behar College and under the guidance of the IQACs of the two colleges, will organise an International Webinar, titled "State of Democracy in Asia: Experiences and Expectations," on 13-14 August 2020.

The House was further informed that the Department of Commerce is in talks with the Institute of Chartered Accountants of India (ICAI) for a webinar aimed at commerce students in particular and also students from other streams.

The House resolved that there is a need for an in-house Faculty Development Programme on how to use technology and improve online teaching.

Miscellaneous:

The House was informed that seven students of Birpara College had presented papers in a National-Level Online Seminar, titled "Modern Education System and Future of India," organised by the Department of Education, Gokhale Memorial Girls' College, Kolkata, on July 27, 2020. The House commended the faculty members for nurturing research skills among students without which they could not have prepared papers suitable for a national-level conference.

The meeting ended with a vote of thanks to the chair.