

**A meeting of the Internal Quality Assurance Cell (IQAC) of Birpara College, held on 29
January 2022**

* Meeting hosted on Google Meet

Agenda:

1. Confirmation of minutes of the previous IQAC meeting
2. Progress report of academic activities
3. Report of other activities
4. Miscellaneous

Total number of participants: 07

Minutes of the meeting:

The meeting began under the chairmanship of Teacher-in-Charge, Dr. Dil Kumar Pradhan. The minutes of the previous IQAC meeting, held on 1 October 2021, were read and confirmed. Under matters arising, the Coordinator of the IQAC, Dr. Nikhilesh Bhattacharya, informed the House that matters raised by NAAC regarding the Annual Quality Assurance Report (AQAR) for the year 2018-2019 have been addressed and the report was approved successfully on October 11, 2021.

The Coordinator further informed the House that the AQAR 2019-2020 had been placed before the Governing Body on October 10, 2021 and subsequently submitted to NAAC on December 30, 2021. The report was accepted on January 17, 2022.

The House was informed that work on AQAR 2020-2021 is underway.

The House was informed that work has started on preparations for the promotion under Career Advancement Scheme for the following staff members:

Sl. No.	Name of the Teacher	Designation	Date of Joining	Promotion under CAS
1.	Sk Kamruzzaman	Assistant Professor in Sociology	01.04.2014	Falls due on 01.04.2020 Assistant Professor Stage I to Stage II
1.	Dr. Dil Kumar Pradhan	Assistant Professor	18.07.08	Falls due on 18.07.21 Associate Professor Stage 3 to Stage 4
2.	Dr. Nikhilesh Bhattacharya	Assistant Professor	01.09.15	Falls due on 28.03.21 Assistant Professor Stage 1 to Stage 2
1.	Smt. Asha Lama	Librarian	28.10.2014	Falls due on 28.10.2020 Librarian Stage I to Stage II

Progress report of academic activities:

The House was informed that offline classes had started on November 16, 2021, but was suspended once again on January 3, 2022 because of the rise in COVID19 cases. Currently all academic activities are taking place online.

Admission to first semester U.G. courses under NBU was completed on December 3, 2021.

Report of other activities

The chair informed the House that COVID vaccination camps for students and staff were organised in college on the following dates and the following number of beneficiaries:

6 December 2021 – No. of beneficiaries: 27

21 December 2021 – Number of beneficiaries: 270

5 January 2022 – Number of beneficiaries: 59

The House was informed that the College had signed an MOU with Anudip Foundation for Social Welfare, a Section 8 non-profit company as per Companies Act, 2013 with head office at CIMCYS TOWERS, 3 RD Floor, Plot No. Y-13, Block-EP, Sector-V, Salt Lake, P.S: Bidhan Nagar (East), Kolkata- 700091 to impart market-aligned skill and career development training to its students with the ultimate goal of successful placement of the trained students. Representatives of Anudip, in collaboration with Birpara College, conducted a Workshop-cum-Seminar on Livelihood Development on December 16-17, 2021 from 1-2 p.m. Around 150 students of Birpara College attended the event across two days.

This first batch of 23 students from Birpara College have enrolled in the course offered by Anudip Foundation in December 2021.

The House was informed that an Awareness Programme on the Students' Credit Card scheme of the Government of West Bengal was organised at College on December 20, 2021 from 11 a.m. to 4 p.m. In total, 126 students took part in the programme.

The House was informed that the IGNOU Learner Support Centre 45029 at Birpara College conducted an induction programme for the July 2021 batch of students on December 23, 2021. The Assistant Regional Director, IGNOU Regional Centre, Siliguri, Dr. Pravin Pralayankar, attended the induction programme as resource person. More than 110 students attended the programme.

The House was informed that as part of the West Bengal Government's Student Week celebrations, the NSS Units 1 & 2 of Birpara College conducted a Clean Campus and COVID Awareness Programme on January 1, 2022 in the presence of three faculty members and 45 students. On January 2, the NSS units joined hands with the Department of Physical Education to organise Volley Ball and Throw Ball competitions from 10 a.m. to 5 p.m. with three faculty members and 64 students. Unfortunately, the Student Week Celebration was subsequently cancelled because of rise in COVID19 cases in West Bengal.

The House was informed that the following online events were conducted for the staff and students of Birpara College in January 2022.

1. Fourteen faculty members of Birpara College attended an online Demonstration Workshop by Samvaad Pro Organisation for Complete Campus Learning Management Solution on January 12, 2022 from 4-5 p.m. However, it was found that cost of using the LMS provided by Samvaad Pro is beyond the College budget.
2. RICE Education Cooch Behar conducted a webinar for students on “Career Opportunities in Government Sector” on January 17, 2022 from 4-5 p.m. From Birpara College, Dr. Dil Kumar Pradhan, Teacher-in-Charge; Dr. Jyotirmay Roy, Assistant Professor, Department of Bengali; and Mr. Pranoy Dey, Assistant Professor, Department of Geography, acted as resource persons in the webinar, which was attended by 72 students.
3. Online Workshop for Students on “Financial Literacy and Awareness” by Board of Industry-Academia Partnerships (BIAP) and Birpara College on January 24, 2022 from 4-5:30 p.m. Ten faculty members and 40 students took part in the event.
4. The IQAC Coordinator Dr. Nikhilesh Bhattacharya, took part in the online programme which discussed the role and responsibilities of the Training and Placement Officer (TPO) at higher education institutions in light of the changing trends in the job market. The programme was organized by Global Talent Track (GTT) Foundation on 28 January 2022 from 4:30 p.m. to 6 p.m.

Miscellaneous:

The Assistant Labour Commissioner, Sri Neel Chhetri, who is an external member of the IQAC, said the college needs to focus on getting the students industry-ready. In this regard, Sri Chhetri spoke about the need to make students aware of training courses for Labour Welfare Officer, Nursing courses, and courses geared towards the hospitality industry. Sri Chhetri’s views were welcomed by other members of the IQAC.

There being no other business to transact, the meeting ended with a vote of thanks to the Chair.