

**A meeting of the Internal Quality Assurance Cell (IQAC) of Birpara College,
held on 12 January 2023**

Agenda:

1. Confirmation of minutes of the previous IQAC meeting
2. Current status of the college
3. Introduction of new member in the IQAC
4. Preparation for assessment and accreditation by NAAC
5. Miscellaneous

Minutes of the meeting:

The meeting began under the chairmanship of Teacher-in-Charge, Dr. Jyotirmay Roy.

The minutes of the previous IQAC meeting, held on 4 August 2022, were read and confirmed.

Under matters arising, the Teacher-in-Charge reported to the House that following approvals of pay of 04 (Four) teachers have been received from the Director of Public Instructions (DPI), Govt. of West Bengal.

Sl. No.	Name of the Staff	Designation	Date of Promotion with memo	Promotion under CAS
1.	Dr. Dil Kumar Pradhan	Assistant Professor in Nepali	18.07.2021 1233-UGC Dt.20.07.2022	Associate Professor Stage 3 to Stage 4
2.	Sk Kamruzzaman	Assistant Professor in Sociology	01.04.2020 1232-UGC Dt. 20.07.2022	Assistant Professor Stage 1 to Stage 2
3.	Smt. Asha Lama	Librarian	28.10.2020 1230-UGC Dt. 20.07.2022	Librarian Stage 1 to Stage 2
4.	Dr. Nikhilesh Bhattacharya	Assistant Professor in English	28.03.2021 2243-UGC Dt. 21.12.2022	Assistant Professor Stage 1 to Stage 2

Current status of the college:

The House was informed that the new Science Block of the College, built by North Bengal Development Department, (NBDD) was inaugurated on 26 September 2022 in the presence of the hon'ble Minister-in-Charge of NBDD as chief guest along with some dignitaries from different fields.

The House was further informed that the U.G. 3rd and 5th Semester (under CBCS) Examinations, 2022 were held in December 2022 and the U.G. 1st Semester (under CBCS) Examinations, 2022 will be held in February-March 2022.

It was reported to the House that a Campaign by Army Personnel on the occasion of Azadi ka Amrit Mahotsav was Organised by the Students Welfare Committee on 12 August 2022. Army personnel from Binnaguri Cantonment graced the campus of Birpara College to boost patriotism and encourage the young minds – the students of the college – to join the prestigious Indian Army. They demonstrated the processes and steps involved in applying for and recruitment in the Indian Army. They also projected documentary films to further make the student have an idea about life in the Army.

The event was hosted by Shaan Anjum, Assistant Professor, Department of Sociology.

No. of beneficiaries from Birpara College: 120.

It was further reported to the House that a state level workshop was conducted by Department of Geography on “How to write a Research Paper” on 26 September 2022 from 11 am onwards at conference hall, Birpara College. Dr. Shraban Sarkar, Assistant Professor, Department of Geography , Coochbehar Panchanan Barma University was present as a resource person for this event. Dr. Dil Kumar Pradhan, Teacher in Charge, Birpara College, gave his welcome address to all the dignitaries and students. Dr. Nikhilesh Bhattacharya, IQAC Co-ordinator, delivered his speech about the importance of the workshop and why it is necessary for the academicians as well as research scholars and students. Smt. Bratati Saren, Assistant Professor & Head, Department of Geography & Mr. Pranoy Dey, Assistant Professor, Department of Geography were the convenors of the programme. Dr Shraban Sarkar shared his knowledge and experiences with the faculty members.

Dr. Arnab Chakraborty, Associate Professor, Dept of Bengali, Sk Kamruzzaman, Assistant Professor, Dept of Sociology, Smt. Manasree Dasgupta, Assistant Professor, Dept of Political Science Dr. Jyotirmay Roy, Assistant Professor, Dept of Bengali, Smt. Mayna Mahato, Assistant Professor, Dept of Geography & all the faculty members of geography department organize this workshop successfully.

A total of 41 faculty members and 86 students from different streams attended this workshop.

Introduction of new member in the IQAC

The House resolved on the basis of a recommendation of the Teachers' Council that the former Teacher-in-Charge of the College, Dr. Dil Kumar Pradhan, Associate Professor, Department of Nepali, be added to the Internal Quality Assurance Cell of Birpara College with immediate effect.

Preparation for assessment and accreditation by NAAC:

The House was informed that the Hon'able President of the Governing Body has made the following recommendations to the college authorities and the faculty as part of the preparations for assessment and accreditation by NAAC:

1. College infrastructure, including buildings and other fixtures, must be improved
2. Associate Professors, Assistant Professors, State Aided College Teachers and Contractual Whole-Time Teachers must focus on the increasing their number of publications in peer-reviewed journals and books with ISBN published by reputed publishing houses
3. Associate Professors and Assistant Professors must apply to different funding bodies for research projects.
4. The House was informed that the Governing Body has resolved to provide faculty with financial assistance to go and attend seminars and conferences and deliver special lectures
5. To help increase the number of publications by the faculty of the college, an academic team will be created with faculty with the highest number of publications.

Miscellaneous:

Under miscellaneous, it was reported that the MoU between Birpara College and Anudip Foundation has been renewed. Anudip Foundation had already organised the following events at the college:

1. Career Counselling Workshop on 31 August 2022, organized in collaboration with the Career and Placement Cell, Birpara College under the guidance of IQAC, Birpara College. The workshop was organised to guide the students for selecting right career, to give knowledge, and improve skill among the students. During that workshop students got information about job fairs and all relevant information from Anudip Foundation. Mr. Ranjit Roy, Assistant Professor, Dept. of Bengali and Mr. Pranoy Dey, Assistant Professor, Dept. of Geography were present as a convenors of this programme. Besides this, Dr. Jyotirmay Roy, Assistant Professor, Dept. of Bengali & Mrs. Mayna Mahato, Assistant Professor, Dept. of Geography were also present in that workshop. Several career counsellors from Anudip Foundation were present to guide the students about jobs. No. of beneficiaries from Birpara College: 66
2. A seminar on "Preparation for placement in private sector" organized in collaboration with the Career and Placement Cell, Birpara College under the guidance of IQAC, Birpara College on 10 September 2022. Mr. Ranjit Roy, Assistant Professor, Dept. of Bengali and Shaan Anjum, Assistant Professor, Dept. of Sociology were present in this programme. Several career counsellors from Anudip Foundation were present to guide the students about jobs and prepare them for placement in private sector. No. of beneficiaries from Birpara College: 30.
3. An Orientation Programme for College alumni on Career Development and Training Courses for Graduate Students organized in collaboration with the Career and Placement Cell, Birpara College on 13 December 2022. No. of beneficiaries: 18.

The House was further informed that World humanitarian day, 2022 was observed in Birpara College. The Programme was organised by the Family Planning Association of India (FPAI) in collaboration with NSS Unit I & II, Birpara College on 26 August 2022 in the conference hall. FPAI, a voluntary organization working across the globe on social evils and welfare of mankind. . Dr. Jyotirmay Roy, Assistant Professor in Bengali & Shaan Anjum, Assistant Professor in Sociology, were present in that programme. Mr. Tushar Chakraborty, General Manager, FPAI, Mrs. Chanda Dutta Chakraborty, Counsellor, FPAI & Dr Manna Mukherjee, Programme officer, FPAI were present as resource persons for the programme. Teaching and non-teaching staff as well as students of Birpara College attended the programme. No. of Beneficiaries from the college: 89.

The House was also informed that the Department of Sociology, Birpara College organized an event to celebrate International Literacy Day on 8 September 2022. Students of different departments as well as students of Sociology 3rd and 5th semesters participated in this programme. The faculty members of the department

explained the importance of celebrating this day to the students. Moreover, students celebrated this day by actively participating in various cultural events, including performance of folk songs and dances.

The meeting ended with a vote of thanks to the Chair.