

BIRPARA COLLEGE

(NAAC ACCREDITED)

P.O. Birpara, Dist. Alipurduar (W.B.)

PIN - 735-204

(A Govt. Aided Degree College
Affiliated to the University of
North Bengal & Enlisted Under
Sec. 2(f) & 12(B) of UGC. Act.)



Phone & Fax No. : 03563 - 266217

Website : www.birparacollege.ac.in

e-mail : birparacollege@gmail.com

Ref BC/34/537

Date 19-12-2018

FROM:

The Vice - Principal
Birpara College
P.O. Birpara
Dist. Alipurduar
West Bengal
Pin-735204

To:

The Deputy Advisor
National Assessment and Accreditation Council
P.O. Box No.1075, Nagarbhavi
Bengaluru: 560 072

Sub: Submission of Annual Quality Assurance Report (AQAR) for the academic session 2017-2018 after the First Cycle of Accreditation in the year -2016.

Ref: NAAC TRACK ID-WBCOGN25770

Sir,

With reference to the subject stated above, I would like to inform you that as per the guidelines I am sending herewith a soft copy of AQAR of our College for the academic session 2017-2018 which is prepared by Dr. Dil Kumar Pradhan the Co-ordinator, Internal Quality Assessment Cell of this college. I further like to draw your kind notice that a soft copy of the same (AQAR: 2017-2018) has been uploaded in our college website: www.birparacollege.ac.in.

I would request you to acknowledge the receipt of the AQAR and oblige thereby.

Thanking you.

Yours faithfully

S. S. Pradhan
19.12.2018

(Dr. S. S. Pradhan)

Vice-Principal *Vice-Principal*
BIRPARA COLLEGE
Birpara, Alipurduar

Dated: 19th December 2018

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2017-18

I. Details of the Institution

1.1 Name of the Institution

BIRPARA COLLEGE

1.2 Address Line 1

P.O. BIRPARA

Address Line 2

DIST. ALIPUARDUAR

City/Town

BIRPARA

State

WEST BENGAL

Pin Code

735204

Institution e-mail address

birparacollege@gmail.com

Contact Nos.

+91-8116937469, 03563-266217

Name of the Head of the Institution:

DR. SHYAM SUNDAR PRADHAN

Tel. No. with STD Code:

03563-266217

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCOGN 18879)

OR

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.43	2016	05/11/2016 TO 04/11/2021
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

20/02/2014

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR 2016-17 submitted on 31/08/2017 _____ (DD/MM/YYYY)
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

NETAJI SUBHASH OPEN UNIVERSITY (PG courses)

THE UNIVERSITY OF NORTH BENGAL

1.11 Name of the Affiliating University (*for the Colleges*)

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text"/>		
University with Potential for Excellence	<input type="text"/>	UGC-CPE	<input type="text"/>
DST Star Scheme	<input type="text"/>	UGC-CE	<input type="text"/>
UGC-Special Assistance Programme	<input type="text"/>	DST-FIST	<input type="text"/>
UGC-Innovative PG programmes	<input type="text"/>	Any other (<i>Specify</i>)	<input type="text"/>
UGC-COP Programmes	<input type="text"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="08"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="02"/>
2.3 No. of students	<input type="text" value="NIL"/>
2.4 No. of Management representatives	<input type="text" value="NIL"/>
2.5 No. of Alumni	<input type="text" value="NIL"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="02"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="01"/>
2.8 No. of other External Experts	<input type="text" value="NIL"/>
2.9 Total No. of members	<input type="text" value="13"/>
2.10 No. of IQAC meetings held	<input type="text" value="02"/>

2.11 No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff/Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No
 If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

Research Activities:

- In September 2017, IQAC published the proceedings of an international seminar, titled "Glocal Issues in Contemporary Art, Culture and Society", held at the College in March 2017 and funded by IQAC.
- IQAC funded a workshop on Multidisciplinary Studies to broaden the research horizons of faculty and students on 27/11/2017.

Academic Activities:

- The college introduced the following subjects from the academic session 2017-2018: English (Honours); Physical Education (General).

Infrastructure:

- The lack of adequate classrooms in the College has been solved with the construction of a new building which adds 16 classrooms, along with administrative offices, teachers' room, etc., to the existing infrastructure.

Sports and games:

- The College has focused on enhancing sports facilities for students. A new multi-gymnasium has been set up and sports equipment bought. Students of the college are being encouraged to take part in university-organised sport meets in larger numbers.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<ul style="list-style-type: none"> • Introduce English (Hons), Political Science (Hons), Physical Education (Gen.), and B.Sc. (Gen.) with Physics, Mathematics and Computer Science • Open an IGNOU Study Centre in College for UG and PG courses • Proposal for UG courses under NSOU • Submit proposal to NBDD for construction of Science Block • Setting up multi-gymnasium in college 	<ul style="list-style-type: none"> • English (Hons) and Physical Education (Gen.) introduced from the 2017-2018 academic session. Approval received for starting B.Sc. (Gen.) with Physics, Mathematics and Computer Science from the 2018-2019 academic session. • Application submitted to IGNOU for Study Centre in College for UG and PG courses • Proposal submitted to NSOU for introducing UG courses • Proposal accepted; funds granted; construction of Science Block in progress • Proposal accepted and gymnasium set up

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

The Governing Body of the College approves the activities undertaken by the IQAC.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	01			
UG	04			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	05			
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	05

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The College is affiliated to the University of North Bengal and follows the University syllabi designed by the respective Boards of Study.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

- Introduced English (Hons), Physical Education (Gen.) from the 2017-2018 academic session.
- Approval received for starting B.Sc. (Gen) with Physics, Mathematics and Computer Science from the 2018-2019 academic session.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
14	11	03		

2.2 No. of permanent faculty with Ph.D.

03

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
01	03							01	03

2.4 No. of Guest and Visiting faculty and Temporary faculty

Guest: 15

PTTs: 02

CWTTs: 02

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended		14	
Presented papers		07	
Resource Persons		03	

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Special Lectures by visiting faculties for students of Honours courses

2.7 Total No. of actual teaching days during this academic year

260

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

N.A.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

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2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A. (Hons)	75			94.66		94.66
B.A. (Gen.)	328			59.76		59.76
B.Com (Hons)	22		5.55	76.26		81.81
B.Com. (Gen.)	24			88.88		88.88

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

IQAC takes feedback from various stakeholders (students, parents, and external members of IQAC) and discusses the same with heads of departments and other teaching faculty.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	02
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	03
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	12	03		01
Technical Staff				01

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC organised a workshop on Multidisciplinary Studies by visiting faculty from abroad to make faculty-members and students aware of expanding research horizons

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		01		
Outlay in Rs. Lakhs		Rs 1.6 lakhs		

3.4 Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals		05	
e-Journals			
Conference proceedings		05	

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number					
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text"/>		
NCC	<input type="text"/>	NSS	<input type="text" value="02"/>	Any other	<input type="text"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Two NSS Units organised Special Camping Programmes
- The college canteen provides entrepreneurial opportunities to women belonging to a Self Help Group (SHG) based in Birpara. The SHG in question, Grihalaxmi Self Help Group, won a National Award for Best Performance from the Ministry of Rural Development, Government of India, for outstanding performance during 2017-2018 under Deendayal Antyodaya Yojana- National Rural Livelihoods Mission

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	7.05 acres			7.05 acres
Class rooms	14	16		30
Laboratories	01	01		02
Seminar Halls	01			01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	18			18
Value of the equipment purchased during the year (Rs. in Lakhs)	17.747964	0.12146	College fund	17.869424
Others	108.45318	479.76241	State fund and College fund	588.21559

4.2 Computerization of administration and library

<ul style="list-style-type: none">• The administrative office is computerised and connected to the Internet via dedicated lines• Books in the College library are catalogued using Inflibnet's software for university and college (SOUL)
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4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	13,211	20,90,402/-	200	1,03,432	13,411	21,93,834
Reference Books						
e-Books			50	Nil	50	Nil
Journals	957	56,737	150	7,513	1107	64,250
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	40	02	20	20	15	07		18
Added								
Total	40	02	20	20	15	07		18

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Computer with Internet access provided to different stakeholders at office, library and computer centre

4.6 Amount spent on maintenance in lakhs :

i) ICT	0.472
ii) Campus Infrastructure and facilities	0.08
iii) Equipments	0.12146
iv) Others	0.27324
Total :	0.9467

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Orientation Programme for first-year students where they are informed in detail about Student Support Services
- Clubs and Cells of the College encouraged to organise activities. The Literary Club organised a Poetry Competition in December 2017

5.2 Efforts made by the institution for tracking the progression

Departments maintain details of Honours students progressing to higher studies/alternative courses and employment

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1881	69		

(b) No. of students outside the state

00

(c) No. of international students

00

Men	No	%	Women	No	%

Last Year (2016-2017)						This Year (2017-2018)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1276	440	350	157	01	2224	1030	309	368	173	01	1881

Demand ratio

Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

- The College has a Placement Cell and a Career Counselling Cell
- The Central Library subscribes to a number of employment and career periodicals
- Career workshop organised by ABP Pvt. Ltd. On 07/03/2018

No. of students benefitted

Data not available

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	50	Rs 23,220/-
Financial support from government	883	Data not available
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

- The college aims at overall development of the catchment area directly through education and indirectly through building up awareness regarding education
- The professed mission of the college is encapsulated in its motto, “Sa Vidya Ya Vimuktaye” i.e. Education is that which emancipates people

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The College is affiliated to the University of North Bengal which is going to introduce CBCS at the UG level from the 2018-2019 academic session.

6.3.2 Teaching and Learning

Special Lectures by Visiting Faculty from nearby Institutions of Higher Education for Honours students. Group discussion and seminar presentation for Honours students

6.3.3 Examination and Evaluation

Unit Tests for Honours students and Test Examination for General Students

6.3.4 Research and Development

Special Presentation on Inter-disciplinary Studies by Visiting Faculty from abroad

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Set up Physics laboratory
- Set up Multi-Gymnasium

6.3.6 Human Resource Management

Self-appraisal reports of faculty-members maintained.

6.3.7 Faculty and Staff recruitment

- Initiative taken to fill vacant non-teaching posts
- Faculty in Substantive Teaching Posts recruited through the recommendation of the West Bengal College Service Commission and appointed by the Governing Body. The Governing Body can recruit in Substantive Non-Teaching Posts through Selection Process
- Temporary Faculty and Contractual Workers appointed as and when required

6.3.8 Industry Interaction / Collaboration

- The MD of Penden Cement, a local industrial initiative, is an external member of IQAC
- The College is an institutional member of the Confederation of Indian Industry (CII)

6.3.9 Admission of Students

The College follows online admission procedure maintaining Government reservation rules and admission directives prescribed by the University of North Bengal

6.4 Welfare schemes for

Teaching	No
Non teaching	No
Students	Yes

6.5 Total corpus fund generated

34.88527 lakh

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	University	Yes	Academic Council
Administrative	Yes	University	Yes	Governing Body

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

Alumni Association took part in College Foundation Day observation

6.12 Activities and support from the Parent – Teacher Association

- Guardians' feedback collected
- Parent-Teachers Meet organised

6.13 Development programmes for support staff

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6.14 Initiatives taken by the institution to make the campus eco-friendly

- | |
|---|
| <ul style="list-style-type: none">• Plantation initiative with help from Power Grid Corporation of India• Plantation initiative with help from the Department of Forest, Government of West Bengal |
|---|

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Special Lectures by Visiting Faculty from nearby Institutions of Higher Education for Honours students. The lectures have helped improve results in University examinations
- Feedback on academic performance of Honours students in class introduced. This has made the guardians better aware of their wards' progress.
- Annual Awards expanded to include Best Sportsperson of the Year. This has made the students more interested in sports and games

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Application submitted to IGNOU for Study Centre catering to UG and PG students in Open and Distance Learning Mode
- Two new regular courses, English (Hons) and Physical Education (Gen.), introduced in the 2017-2018 academic session
- Approval received for introducing B.Sc. (General) with Physics, Mathematics and Computer Science from the 2018-2019 Academic Session
- Proposal for Science Block approved by NBDD. Work underway
- SBI ATM opened on College Campus
- Multi-Gymnasium constructed
- Sport equipment enhanced
- Proposal for Girls' Hostel approved by RUSA

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Best Practice 1: Introduction of Special Lectures by Visiting Faculty from nearby Institutions of Higher Education for the benefit of the Honours students

Best Practice-2: Greater student participation in sport competitions organised by the University of North Bengal. The College also hosted the Inter-College Women's Handball Competition under the aegis of the University on 13/03/2018. Birpara College won the tournament.

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

Plantation initiative with help from Power Grid Corporation of India

Plantation initiative with help from the Department of Forest, Government of West Bengal

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

8. Plans of institution for next year

- Introduce CBCS as per guidelines of the University of North Bengal
- Introduce B.Sc. (Gen.) with Physics, Mathematics and Computer Science
- Introduce Chemistry (Gen) under B.Sc. Programme; Set up Chemistry Laboratory
- Introduce UG courses under NSOU
- Construct Multipurpose Hall on college campus
- Introduce uniform for staff
- Introduce College Assembly with prayer song before class hours
- Open access library equipped with computers

Name Dr. Dil Kumar Pradhan



Signature of the Coordinator, IQAC

Name Dr. Shyam Sundar Pradhan



Signature of the Chairperson, IQAC

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

List of Holidays for the Academic Year 2017-2018

Particulars	Day(s) of Week	Date(s)
Janmastami	Monday	14th Aug. 2017
Independence Day	Tuesday	15th Aug. 2017
Id-Uz-Zoha	Saturday	2nd Sept. 2017
Mahalaya	Tuesday	19h Sept. 2017
Birthday of Gandhiji	Monday	2nd Oct. 2017
Birthday of Gurunanak	Saturday	4th Nov. 2017
Fateha Duaz Daham	Saturday	2nd Dec. 2017
College Foundation Day	Monday	4th Dec. 2017
Christmas Day	Monday	25th Dec. 2017
New Year's Day	Monday	1st Jan. 2018
Birthday of Swami Vivekananda	Friday	12th Jan. 2018
Shree Panchami	Monday	22nd Jan. 2018
Birthday of Netaji	Tuesday	23rd Jan. 2018
Republic Day	Friday	26th Jan. 2018
Dol Jatra	Thursday	1st Mar. 2018
Holi	Friday	2nd Mar. 2018
Good Friday	Friday	30th Mar. 2018
Birthday of Dr. B. R. Ambedkar	Saturday	14th April 2018
Bengali New Year's Day	Sunday	15th April 2018
Buddha Purnia	Monday	30th April 2018
May Day	Tuesday	1st May 2018
Birthday of Rabindranath Tagore	Wednesday	9th May 2018
Id-UI-Fitre	Friday	15th June 2018

Sectional Holidays :

Particulars	Day(s) of Week	Date(s)
Chhat Puja	Thursday	26th Oct. 2017
Mahabir Jayanti (For Jains only)	Thursday	29th March 2018
Easter Saturday (For Christians only)	Saturday	31st March 2018
Baisakhi (For Sikkhs only)	Friday	13th April 2018
Shabk-e-Barat (For Muslims only)	Monday	30th April 2018
Karam Puja	To be notified later on	

Vacation :

Puja Vacation	28 Days	26th Sep. to 23rd Oct. 2017
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Recess :

Winter Recess	6 Days	26th Dec. to 31st Dec. 2017
Summer Recess	45 Days	17th April to 31st May 2018

Note : The list is provisional and subject to modifications as per Govt. orders and notifications of University of North Bengal, if issued subsequently.



ACADEMIC CALENDAR

(Including Programme Calendar)

Session: 2017-2018

(July, 2017 to June, 2018)



BIRPARA COLLEGE

(NAAC Accredited With Grade - B)
(Affiliated to University of North Bengal)

Birpara :: Alipurduar

PIN - 735 204

Phone : 03563-266217

FAX : 03563-266217

Email : birparacollege@gmail.com

Website : www.birparacollege.ac.in

ACADEMIC DETAILS

Commencement of Classes (B.A. & B.Com.):

2nd & 3rd Year (H & G) :	3rd July 2017
1st Year (H) :	1st August 2017
1st Year (G) :	21st August 2017

Orientation Programme for 1st year students (B.A. & B.Com.):

Within 7 days of commencement of classes

First Term Unit Test Examination (B.A. Honours & B.Com. Honours):

1st, 2nd & 3rd Year (H): 3rd Week of September 2017

Annual General Test Examination (B.A. & B.Com.):

1st, 2nd & 3rd Year : 3rd Week of December 2017

Second Term Unit Test Examination (B.A. Honours & B.Com. Honours):

1st, 2nd & 3rd Year (H): In the month of January 2018

Form Fill-up (for final Examinations):

Tentatively 1st week of February, 2018 onwards

Final Examination (B.A. & B.Com.):

1st, 2nd & 3rd Year (Honours & General) : From April to June 2018

Provisional Admission (B.A. & B.Com.) 2nd & 3rd Year:

Within 15 days of completion of Final Examinations (Tentatively in the month of June 2018)

Final Admission (B.A. & B.Com.) 2nd & 3rd Year:

Within 15 days of publication of results - 2018

ACADEMIC ACTIVITIES :

Educational Excursion of Geography Department :

2nd Year (G):	3rd week of November 2017
3rd Year (H):	Last week of December 2017

Field Study of Sociology Department :

3rd Year (H):	First week of December 2017
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Submission of ENVS Project :

1st Year B.A. & B.Com. : Within 11th March 2018

Seminar (B.A. Honours & B.Com. Honours) :

1st, 2nd & 3rd year (H): Last week of February 2018

Group Discussion (B.A. Honours & B.Com. Honours):

1st, 2nd & 3rd year (H): In the month of November 2017 & February 2018

Youth Parliament for the students of Political Science :

3rd year (G): In the month of April 2018

INTERACTIONS AND MEETINGS :

Teacher-Student Interaction :

1st Interaction :	2nd week of September 2017
2nd Interaction :	Last week of November 2017

Meeting with Guardians : 1st week of December 2017

Alumni Association Meeting : 3rd week of March 2018

FREE-STUDENTSHIP :

Issue of Free-Studentship Form (B.A. & B.Com.):

1st Year only : 2nd week of November 2017

Interview for Free-Studentship (B.A. & B.Com.):

1st Year only : Last week of November 2017

Disbursement of Financial Assistance for Free-Studentship (B.A. & B.Com.):

1st, 2nd & 3rd Year : 1st week of December 2017

FELICITATION OF COLLEGE TOPPERS :

1st week of December 2017

CULTURAL FUNCTIONS AND SPORTS :

Freshers' Welcome :	1st week of September 2017
Annual Sports :	2nd week of December 2017

Annual Cultural Programme

(Music Club) : 3rd week of February 2018

QUIZ, DRAMA AND DEBATE :

Quiz Competition :	2nd week of February 2018
Drama :	2nd week of February 2018
Debate :	2nd week of February 2018

Students' Union Election :

January 2018 (Tentatively)

Saraswati Puja :

22nd January 2018

Celebrations/Observations :

Bhanu Jayanti (Birthday of Bhanu Bhakta) :	13th July 2017
Independence Day :	15th August 2017
Nepali Bhasa Manyata Dibash :	20th August 2017
Teachers' Day :	5th Sept. 2017
International Literacy Day :	8th Sept. 2017
NSS Day :	24th Sept. 2017
National Education Day :	11th Nov. 2017
World AIDS Day :	1st Dec. 2017
Jubadibas (Birthday of Swami Vivekananda) :	12th Jan. 2018
Birthday of Netaji :	23rd Jan. 2018
Republic Day :	26th Jan. 2018
International Mother Language Day :	21st Feb. 2018
International Women's Day :	8th March 2018
Birthday of Dr. B. R. Ambedkar :	14th April 2018
Rabindra Jayanti (Birthday of Rabindranath Tagore) :	9th May 2018
World Environment Day :	5th June 2018