



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

|   |  |  |
|---|--|--|
| <b>1. Name of the Institution</b>             |  | <b>BIRPARA COLLEGE</b>                           |
| Name of the head of the Institution           |  | <b>DR. DIL KUMAR PRADHAN</b>                     |
| Designation                                   |  | <b>Principal (in-charge)</b>                     |
| Does the Institution function from own campus |  | <b>Yes</b>                                       |
| Phone no/Alternate Phone no.                  |  | <b>03563266217</b>                               |
| Mobile no.                                    |  | <b>9647702808</b>                                |
| Registered Email                              |  | <b>birparacollege@gmail.com</b>                  |
| Alternate Email                               |  | <b>birparacollege.iqac@gmail.com</b>             |
| Address                                       |  | <b>P.O. &amp; P.S. BIRPARA, DIST. ALIPURDUAR</b> |
| City/Town                                     |  | <b>BIRPARA</b>                                   |
| State/UT                                      |  | <b>West Bengal</b>                               |
| Pincode                                       |  | <b>735204</b>                                    |
| <b>2. Institutional Status</b>                |  |  |

|  |                                |
|--|--------------------------------|
| Affiliated / Constituent               | Affiliated                     |
| Type of Institution                    | Co-education                   |
| Location                               | Rural                          |
| Financial Status                       | Self financed and grant-in-aid |
| Name of the IQAC co-ordinator/Director | DR. NIKHILESH BHATTACHARYA     |
| Phone no/Alternate Phone no.           | 03563266217                    |
| Mobile no.                             | 8327690022                     |
| Registered Email                       | birparacollege.iqac@gmail.com  |
| Alternate Email                        | birparacollege@gmail.com       |

### 3. Website Address

|  |   |
|--|---|
| Web-link of the AQAR: (Previous Academic Year)                           | <a href="https://birparacollege.ac.in/wp-content/uploads/2018/12/Birpara-College-AQAR-2017-2018.pdf">https://birparacollege.ac.in/wp-content/uploads/2018/12/Birpara-College-AQAR-2017-2018.pdf</a> |
| <b>4. Whether Academic Calendar prepared during the year</b>             | Yes   |
| if yes,whether it is uploaded in the institutional website:<br>Weblink : | <a href="https://birparacollege.ac.in/wp-content/uploads/2021/08/Academic-Calendar_2018_2019_0.pdf">https://birparacollege.ac.in/wp-content/uploads/2021/08/Academic-Calendar_2018_2019_0.pdf</a>   |

### 5. Accreditation Details

| Cycle | Grade | CGPA | Year of Accreditation | Validity    |             |
|-------|-------|------|-----------------------|-------------|-------------|
|       |       |      |                       | Period From | Period To   |
| 1     | B     | 2.43 | 2016                  | 05-Nov-2016 | 04-Nov-2021 |

### 6. Date of Establishment of IQAC

20-Feb-2014

### 7. Internal Quality Assurance System

| Quality initiatives by IQAC during the year for promoting quality culture |                 |                                       |
|---|-----------------|---------------------------------------|
| Item /Title of the quality initiative by IQAC                             | Date & Duration | Number of participants/ beneficiaries |
| Regular Meeting of IQAC   | 10-Sep-2018     | 8                                     |

|                           |                   |      |
|---------------------------|-------------------|------|
|                           | 01                |      |
| Regular Meeting of IQAC   | 10-Oct-2018<br>01 | 9    |
| Timely submission of AQAR | 19-Dec-2018<br>01 | 1774 |
| Regular Meeting of IQAC   | 04-Jan-2019<br>01 | 7    |
| <a href="#">View File</a> |                   |      |

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

| Institution/Department/Faculty                 | Scheme                  | Funding Agency  | Year of award with duration | Amount |
|--|-------------------------|---|-----------------------------|--------|
| NSS, Unit-I                                    | National Service Scheme | Ministry of Youth Affairs and Sports, Govt. of India through University of North Bengal | 2018<br>364                 | 45000  |
| Tarun Das, Department of Geography             | MRP                     | UGC   | 2018<br>364                 | 100000 |
| NSS, Unit-II                                   | National Service Scheme | Ministry of Youth Affairs and Sports, Govt. of India through University of North Bengal | 2018<br>364                 | 45000  |
| Shyam Sundar Pradhan, Department of Bengali    | MRP                     | UGC   | 2018<br>364                 | 35000  |
| Dr. Nuruzzaman Kasemi, Department of Geography | MRP                     | UGC   | 2018<br>364                 | 40000  |
| Department of Bengali                          | Seminar                 | UGC   | 2018<br>364                 | 30000  |
| <a href="#">View File</a>                      |                         |   |                             |        |

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

3

| The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website   | Yes   |                        |                      |   |   |                               |   |                                   |   |   |  |                       |                               |                           |  |
|--|---|------------------------|----------------------|---|---|-------------------------------|---|-----------------------------------|---|---|--|-----------------------|-------------------------------|---------------------------|--|
| Upload the minutes of meeting and action taken report  | <a href="#">View File</a>   |                        |                      |   |   |                               |   |                                   |   |   |  |                       |                               |                           |  |
| <b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>   | No  |                        |                      |   |   |                               |   |                                   |   |   |  |                       |                               |                           |  |
| <b>12. Significant contributions made by IQAC during the current year(maximum five bullets)</b>  |   |                        |                      |   |   |                               |   |                                   |   |   |  |                       |                               |                           |  |
| <p>1. Ensured smooth introduction of the Choice Based Credit System (CBCS) in all undergraduate courses under the University of North Bengal (NBU) 2. Helped the college introduce BSc Program course under CBCS 3. Helped convert Physical Education from self financed to regular course 4. Continued to support Special Lectures by faculty from nearby colleges and introduced the same in more than one department of the college. 5. Organised Mental Health workshop for staff and students</p>   |   |                        |                      |   |   |                               |   |                                   |   |   |  |                       |                               |                           |  |
| <a href="#">View File</a>  |   |                        |                      |   |   |                               |   |                                   |   |   |  |                       |                               |                           |  |
| <b>13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year</b>   |   |                        |                      |   |   |                               |   |                                   |   |   |  |                       |                               |                           |  |
| <table border="1"> <thead> <tr> <th>Plan of Action</th> <th>Achivements/Outcomes</th> </tr> </thead> <tbody> <tr> <td>Improve Facilities for Physical Education and Games</td> <td>Funds received for Mini Indoor Games Complex and work begun</td> </tr> <tr> <td>Increase number of classrooms</td> <td>New academic building made fully functional; funds applied for and received for New Science Block, and new classrooms</td> </tr> <tr> <td>Improve teaching-learning methods</td> <td>Introduced Special Lectures in multiple departments</td> </tr> <tr> <td>Make Physical Education more accessible to BA Program Course students</td> <td>Physical Education converted from self financed to regular course to ensure it is affordable to all students</td> </tr> <tr> <td>Introduce new courses</td> <td>Introduced BSc Program Course</td> </tr> <tr> <td colspan="2" style="text-align: center;"><a href="#">View File</a></td> </tr> </tbody> </table> |   | Plan of Action         | Achivements/Outcomes | Improve Facilities for Physical Education and Games | Funds received for Mini Indoor Games Complex and work begun | Increase number of classrooms | New academic building made fully functional; funds applied for and received for New Science Block, and new classrooms | Improve teaching-learning methods | Introduced Special Lectures in multiple departments | Make Physical Education more accessible to BA Program Course students | Physical Education converted from self financed to regular course to ensure it is affordable to all students | Introduce new courses | Introduced BSc Program Course | <a href="#">View File</a> |  |
| Plan of Action   | Achivements/Outcomes  |                        |                      |   |   |                               |   |                                   |   |   |  |                       |                               |                           |  |
| Improve Facilities for Physical Education and Games  | Funds received for Mini Indoor Games Complex and work begun   |                        |                      |   |   |                               |   |                                   |   |   |  |                       |                               |                           |  |
| Increase number of classrooms  | New academic building made fully functional; funds applied for and received for New Science Block, and new classrooms |                        |                      |   |   |                               |   |                                   |   |   |  |                       |                               |                           |  |
| Improve teaching-learning methods  | Introduced Special Lectures in multiple departments   |                        |                      |   |   |                               |   |                                   |   |   |  |                       |                               |                           |  |
| Make Physical Education more accessible to BA Program Course students  | Physical Education converted from self financed to regular course to ensure it is affordable to all students          |                        |                      |   |   |                               |   |                                   |   |   |  |                       |                               |                           |  |
| Introduce new courses  | Introduced BSc Program Course   |                        |                      |   |   |                               |   |                                   |   |   |  |                       |                               |                           |  |
| <a href="#">View File</a>  |   |                        |                      |   |   |                               |   |                                   |   |   |  |                       |                               |                           |  |
| <b>14. Whether AQAR was placed before statutory body ?</b>   | Yes   |                        |                      |   |   |                               |   |                                   |   |   |  |                       |                               |                           |  |
| <table border="1"> <thead> <tr> <th>Name of Statutory Body</th> <th>Meeting Date</th> </tr> </thead> <tbody> <tr> <td>Governing Body</td> <td>22-Apr-2021</td> </tr> </tbody> </table>   |   | Name of Statutory Body | Meeting Date         | Governing Body                                      | 22-Apr-2021   |                               |   |                                   |   |   |  |                       |                               |                           |  |
| Name of Statutory Body   | Meeting Date  |                        |                      |   |   |                               |   |                                   |   |   |  |                       |                               |                           |  |
| Governing Body   | 22-Apr-2021   |                        |                      |   |   |                               |   |                                   |   |   |  |                       |                               |                           |  |
| <b>15. Whether NAAC/or any other accredited</b>  | No  |                        |                      |   |   |                               |   |                                   |   |   |  |                       |                               |                           |  |

|  |   |
|--|---|
| body(s) visited IQAC or interacted with it to assess the functioning ?                           |   |
| <b>16. Whether institutional data submitted to AISHE:</b>  | Yes   |
| Year of Submission   | 2019  |
| Date of Submission   | 29-Jan-2019   |
| <b>17. Does the Institution have Management Information System ?</b>                             | Yes   |
| If yes, give a brief description and a list of modules currently operational (maximum 500 words) | <p>The complete admission process is conducted online, through the website, <a href="https://birparacoladmission.in/">https://birparacoladmission.in/</a>. Candidates download the application form online, fill it and submit. Merit list is created online to maintain absolute transparency in merit based admission and implementation of government reservation rules. Enlisted candidates are provisionally admitted through E counselling and later their testimonials are checked in person. No candidate needs to come to college until the time when testimonials are verified in person. The administrative office is computerised and connected to the Internet via dedicated lines. Digital database is maintained of all existing students. Collection of fees is done online. The main website, <a href="https://birparacollege.ac.in/">https://birparacollege.ac.in/</a>, contains information on the history of the college, the campus, the governing body of the college, teaching and nonteaching staff, courses offered, student facilities, etc. Notices for upcoming activities and events are regularly posted on the website. The college also has its own android application that sends instant alerts to all users regarding admission, classes, internal evaluation, university examinations, scholarships and other matters related to college. The app also contains staff and students' profile, information on library, and learning resources and syllabi for different courses under NBU. Students enrolled in the NSOU and IGNOU Study Centres at Birpara College can also get updates about their courses on the app. Books and journals in the College library are catalogued</p> |

using Inflibnet's software for university and college (SOUL).

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The curriculum and its calendar are set following the guidelines of the affiliating university, namely the University of North Bengal (NBU). The college has developed the following mechanism for curriculum delivery and documentation: i) The Academic Council prepares the Academic Calendar which is circulated among students in printed form and is also uploaded in the college website. ii) The Routine Sub-committee holds discussion with all departments before preparing the class routine, ensuring adequate number of classes are allotted for each course. Under CBCS, the number of classes is linked to the credits each course carries and is fixed. iii) The Academic Council conducts an Orientation Programme for students enrolled in the first semester where they are introduced to the curriculum, the examination system, the teaching and non-teaching staff of the college and the library and various other support services at their disposal. iv) Each department runs a continuous evaluation process for each course offered to the students and also conducts practical examinations (where applicable) according to the timeframe given by the University; marks received by students in internal evaluation and practical are collated and later uploaded on the University examination portal. v) Faculty are encouraged to make use of ICT facilities, especially audio-visual aids, to make their lectures interesting. The college has a smart classroom, along with classrooms with overhead projectors, for the same; vi) The Examination Sub-committee monitors the semester-end examinations conducted by the University; vii) The student-teacher interaction cell convenes sessions during every academic year to note down feedback of the students; viii) The Teacher's Council oversees the entire process and meets regularly to discuss curriculum delivery and the proceedings of each meeting are minuted.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

| Certificate                               | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entrepreneurship | Skill Development |
|---|-----------------|-----------------------|----------|--|-------------------|
| <b>No Data Entered/Not Applicable !!!</b> |                 |                       |          |  |                   |

#### 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course          | Programme Specialization | Dates of Introduction |
|---------------------------|--------------------------|-----------------------|
| BSc                       | Program                  | 01/07/2018            |
| <a href="#">View File</a> |                          |                       |

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|----------------------------------|--------------------------|---|
| BA                               | Program                  | 01/07/2018  |
| BA                               | Bengali Honours          | 01/07/2018  |

|      |                     |            |
|------|---------------------|------------|
| BA   | English Honours     | 01/07/2018 |
| BA   | Geography Honours   | 01/07/2018 |
| BA   | History Honours     | 01/07/2018 |
| BA   | Nepali Honours      | 01/07/2018 |
| BA   | Sociology Honours   | 01/07/2018 |
| BSc  | Program             | 01/07/2018 |
| BCom | Program             | 01/07/2018 |
| BCom | Accountancy Honours | 01/07/2018 |

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

|   |                |
|---|----------------|
| Certificate                               | Diploma Course |
| <b>No Data Entered/Not Applicable !!!</b> |                |

### 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses       | Date of Introduction | Number of Students Enrolled |
|---------------------------|----------------------|-----------------------------|
| NSOU                      | 01/07/2018           | 75                          |
| <a href="#">View File</a> |                      |                             |

1.3.2 – Field Projects / Internships under taken during the year

| Project/Programme Title   | Programme Specialization    | No. of students enrolled for Field Projects / Internships |
|---------------------------|-----------------------------|---|
| BA                        | Geography Honours & General | 29  |
| BA                        | Sociology Honours           | 21  |
| <a href="#">View File</a> |                             |   |

### 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

|           |     |
|-----------|-----|
| Students  | Yes |
| Teachers  | Yes |
| Employers | No  |
| Alumni    | No  |
| Parents   | No  |

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

|  |
|--|
| Feedback Obtained  |
| For student feedback, the Student-Teacher Interactive Cell conducts interactive sessions where students can talk to the teachers of all departments, clear doubts, raise questions and submit grievances, if any. The feedback from the students is noted down and discussed at the interactive session itself and any outstanding issues are taken up in Academic Council meetings and at the Teachers Council. The feedback of teachers is collected at the Teachers Council (comprising all teaching staff in substantive posts), at the Academic Council (heads of all departments) and at MOS meetings. |

## CRITERION II – TEACHING- LEARNING AND EVALUATION

## 2.1 – Student Enrolment and Profile

### 2.1.1 – Demand Ratio during the year

| Name of the Programme | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled |
|-----------------------|--------------------------|---------------------------|--------------------------------|-------------------|
| BA                    | Bengali Honours          | 63                        | 577                            | 39                |
| BA                    | English Honours          | 30                        | 432                            | 24                |
| BA                    | Geography Honours        | 32                        | 384                            | 28                |
| BA                    | History Honours          | 32                        | 406                            | 28                |
| BA                    | Nepali Honours           | 32                        | 72                             | 18                |
| BA                    | Sociology Honours        | 48                        | 142                            | 35                |
| BA                    | Program                  | 863                       | 1937                           | 863               |
| BSc                   | Program                  | 20                        | 15                             | 15                |
| BCom                  | Accountancy Honours      | 120                       | 108                            | 46                |
| BCom                  | Program Course           | 55                        | 132                            | 55                |

[View File](#)

## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | Number of fulltime teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
|------|---|---|---|---|--|
| 2018 | 1731  | Nil   | 12  | Nil   | Nil  |

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Number of smart classrooms | E-resources and techniques used |
|----------------------------|---|-----------------------------------|----------------------------------|----------------------------|---------------------------------|
| 39                         | 39  | 11                                | 3                                | 1                          | 5                               |

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The following cells of the College are engaged in student mentoring: a) the Academic Counselling Cell mentors students in academic matters. b) the Career Counselling Cell and the Placement Cell mentor students regarding career path c) the Student-Teacher Interaction Cell gives students the chance to voice their doubts and



grievances for immediate solution d) The Psycho-social Counselling Cell and the Social Class Counselling Cell focus on guiding students in dealing with mental wellbeing and social issues e) most importantly, the Anti-Ragging Cell, headed by the senior most teacher of the college, ensures there are no instances of ragging among the students.

|  |                             |                       |
|--|-----------------------------|-----------------------|
| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
| 1731   | 10                          | 1:173                 |

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
|-----------------------------|-------------------------|------------------|--|--------------------------|
| 18                          | 10                      | 8                | Nil                                      | 1                        |

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

| Year of Award                             | Name of full time teachers receiving awards from state level, national level, international level | Designation | Name of the award, fellowship, received from Government or recognized bodies |
|---|---|-------------|--|
| <b>No Data Entered/Not Applicable !!!</b> |   |             |  |
| No file uploaded.                         |   |             |  |

## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name | Programme Code | Semester/ year | Last date of the last semester-end/ year-end examination | Date of declaration of results of semester-end/ year- end examination |
|----------------|----------------|----------------|--|---|
| BSc            | BSc Program    | Sem-1          | 11/12/2018   | 07/01/2019  |
| BCom           | BCom Program   | Sem-1          | 11/12/2018   | 07/01/2019  |
| BCom           | ACNH           | Sem-1          | 11/12/2018   | 07/01/2019  |
| BA             | BA Program     | Sem-1          | 11/12/2018   | 07/01/2019  |
| BA             | NEPH           | Sem-1          | 11/12/2018   | 07/01/2019  |
| BA             | HISH           | Sem-1          | 11/12/2018   | 07/01/2019  |
| BA             | GEOGH          | Sem-1          | 11/12/2018   | 07/01/2019  |
| BA             | ENGH           | Sem-1          | 11/12/2018   | 07/01/2019  |
| BA             | BNGH           | Sem-1          | 11/12/2018   | 07/01/2019  |
| BA             | SOCH           | Sem-1          | 11/12/2018   | 07/01/2019  |

[View File](#)

### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The introduction of the CBCS meant each department had to adopt a rigorous method of internal evaluation for students of all courses. Departments are given the freedom to choose the mode of internal evaluation from the options made available by the affiliating university, which include written tests, viva-voce, seminar presentations, term papers, project works, etc. Most departments use a combination of these methods to evaluate the students and award internal

marks for each semester.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Academic Calendar of the College is guided by that of the affiliating university. Apart from academic activities, including provisional schedule for University examination for each semester, the Academic Calendar also contains expected dates of co-curricular and extra-curricular activities, list of holidays, etc. The calendar is adhered to making allowances for changes necessiated by unforeseen circumstances.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://birparacollege.ac.in/courses-offered/>

2.6.2 – Pass percentage of students

| Programme Code | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|----------------|----------------|--------------------------|---|---|-----------------|
| BA             | BA             | BA General               | 203   | 143   | 70.44           |
| SOCH           | BA             | Sociology Honours        | 21  | 21  | 100             |
| NEPH           | BA             | Nepali Honours           | 17  | 15  | 88.23           |
| HISH           | BA             | History Honours          | 14  | 10  | 71.42           |
| GEOGH          | BA             | Geography Honours        | 26  | 25  | 96.15           |
| BNGH           | BA             | Bengali Honours          | 24  | 19  | 79.16           |
| ACNH           | BCom           | Accountancy Honours      | 8   | 8   | 100             |
| BCOM           | BCom           | BCom General             | 15  | 12  | 80              |

[View File](#)

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[No Student Satisfaction Survey was carried out in 2018-2019.](#)

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|-----------------------|----------|----------------------------|------------------------|---------------------------------|
|-----------------------|----------|----------------------------|------------------------|---------------------------------|

No Data Entered/Not Applicable !!!

No file uploaded.

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar                 | Name of the Dept. | Date |
|---|-------------------|------|
| <b>No Data Entered/Not Applicable !!!</b> |                   |      |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation                   | Name of Awardee | Awarding Agency | Date of award | Category |
|---|-----------------|-----------------|---------------|----------|
| <b>No Data Entered/Not Applicable !!!</b> |                 |                 |               |          |
| No file uploaded.                         |                 |                 |               |          |

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center                         | Name | Sponsored By | Name of the Start-up | Nature of Start-up | Date of Commencement |
|---|------|--------------|----------------------|--------------------|----------------------|
| <b>No Data Entered/Not Applicable !!!</b> |      |              |                      |                    |                      |
| No file uploaded.                         |      |              |                      |                    |                      |

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

| State                                     | National | International |
|---|----------|---------------|
| <b>No Data Entered/Not Applicable !!!</b> |          |               |

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

| Name of the Department | Number of PhD's Awarded |
|------------------------|-------------------------|
| Not Applicable         | Null                    |

3.3.3 – Research Publications in the Journals notified on UGC website during the year

| Type                      | Department | Number of Publication | Average Impact Factor (if any) |
|---------------------------|------------|-----------------------|--------------------------------|
| International             | Education  | 3                     | Null                           |
| <a href="#">View File</a> |            |                       |                                |

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department                | Number of Publication |
|---------------------------|-----------------------|
| Nepali                    | 1                     |
| <a href="#">View File</a> |                       |

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper                        | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|---|----------------|------------------|---------------------|----------------|---|---|
| <b>No Data Entered/Not Applicable !!!</b> |                |                  |                     |                |   |   |
| No file uploaded.                         |                |                  |                     |                |   |   |

### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper                        | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|---|----------------|------------------|---------------------|---------|---|---|
| <b>No Data Entered/Not Applicable !!!</b> |                |                  |                     |         |   |   |
| <b>No file uploaded.</b>                  |                |                  |                     |         |   |   |

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty                  | International | National   | State      | Local      |
|------------------------------------|---------------|------------|------------|------------|
| <b>Presented papers</b>            | <b>1</b>      | <b>Nil</b> | <b>Nil</b> | <b>Nil</b> |
| <b>Attended/Seminars/Workshops</b> | <b>Nil</b>    | <b>2</b>   | <b>2</b>   | <b>Nil</b> |
| <a href="#">View File</a>          |               |            |            |            |

### 3.4 – Extension Activities

#### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities                   | Organising unit/agency/ collaborating agency | Number of teachers participated in such activities | Number of students participated in such activities |
|---|--|--|--|
| <b>No Data Entered/Not Applicable !!!</b> |  |  |  |
| <b>No file uploaded.</b>                  |  |  |  |

#### 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity                      | Award/Recognition | Awarding Bodies | Number of students Benefited |
|---|-------------------|-----------------|------------------------------|
| <b>No Data Entered/Not Applicable !!!</b> |                   |                 |                              |
| <b>No file uploaded.</b>                  |                   |                 |                              |

#### 3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme                | Organising unit/Agency/collaborating agency | Name of the activity              | Number of teachers participated in such activities | Number of students participated in such activities |
|-----------------------------------|---|-----------------------------------|--|--|
| <b>Workshop for Future Voters</b> | <b>Election Commission of India</b>         | <b>Workshop for Future Voters</b> | <b>1</b>   | <b>100</b>   |
| <a href="#">View File</a>         |   |                                   |  |  |

### 3.5 – Collaborations

#### 3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity                        | Participant | Source of financial support | Duration |
|---|-------------|-----------------------------|----------|
| <b>No Data Entered/Not Applicable !!!</b> |             |                             |          |
| <b>No file uploaded.</b>                  |             |                             |          |

#### 3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage                         | Title of the linkage | Name of the partnering institution/ industry /research lab with contact details | Duration From | Duration To | Participant |
|---|----------------------|---|---------------|-------------|-------------|
| <b>No Data Entered/Not Applicable !!!</b> |                      |   |               |             |             |
| No file uploaded.                         |                      |   |               |             |             |

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation                              | Date of MoU signed | Purpose/Activities | Number of students/teachers participated under MoUs |
|---|--------------------|--------------------|---|
| <b>No Data Entered/Not Applicable !!!</b> |                    |                    |   |
| No file uploaded.                         |                    |                    |   |

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
|--|--|
| 37.5   | 34.87  |

4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities   | Existing or Newly Added |
|--|-------------------------|
| Others   | Newly Added             |
| Seminar halls with ICT facilities  | Existing                |
| Number of important equipments purchased (Greater than 1-0 lakh) during the current year | Nil                     |
| Value of the equipment purchased during the year (rs. in lakhs)                          | Newly Added             |
| Campus Area  | Existing                |
| Class rooms  | Newly Added             |
| Laboratories   | Newly Added             |
| Seminar Halls  | Existing                |
| Classrooms with LCD facilities   | Existing                |
| <a href="#">View File</a>  |                         |

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or patially) | Version | Year of automation |
|---------------------------|--|---------|--------------------|
| SOUL                      | Fully                                    | 2.0     | 2016               |

4.2.2 – Library Services

| Library | Existing | Newly Added | Total |
|---------|----------|-------------|-------|
|---------|----------|-------------|-------|

|                 |         |         |      |        |         |         |
|-----------------|---------|---------|------|--------|---------|---------|
| Service Type    |         |         |      |        |         |         |
| Text Books      | 13411   | 2193834 | 1187 | 253817 | 14598   | 2447651 |
| Reference Books | Nil     | Nil     | 146  | 115727 | 146     | 115727  |
| e-Books         | 3135000 | Nil     | Nil  | Nil    | 3135000 | Nil     |
| Journals        | 32      | 64250   | Nil  | Nil    | 32      | 64250   |
| e-Journals      | 6000    | Nil     | Nil  | Nil    | 6000    | Nil     |

[View File](#)

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the Teacher                       | Name of the Module | Platform on which module is developed | Date of launching e-content |
|---|--------------------|---------------------------------------|-----------------------------|
| <b>No Data Entered/Not Applicable !!!</b> |                    |                                       |                             |
| No file uploaded.                         |                    |                                       |                             |

#### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

| Type         | Total Computers | Computer Lab | Internet  | Browsing centers | Computer Centers | Office   | Departments | Available Bandwidth (MBPS/GBPS) | Others   |
|--------------|-----------------|--------------|-----------|------------------|------------------|----------|-------------|---------------------------------|----------|
| Existing     | 20              | 3            | 10        | 2                | 1                | 5        | 8           | 30                              | 2        |
| Added        | 1               | 0            | 0         | 0                | 0                | 0        | 1           | 0                               | 0        |
| <b>Total</b> | <b>21</b>       | <b>3</b>     | <b>10</b> | <b>2</b>         | <b>1</b>         | <b>5</b> | <b>9</b>    | <b>30</b>                       | <b>2</b> |

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

30 MBPS/ GBPS

4.3.3 – Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
|--|--|
| <b>No Data Entered/Not Applicable !!!</b>  |  |

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurred on maintenance of physical facilities |
|--|--|--|--|
| 26.11                                  | 21.92  | 11.39                                  | 12.94  |

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Different sub-committees of the college are in charge of maintaining and utilising physical, academic and support facilities of the College. The Building Sub-committee takes care of construction, repair and maintenance of all buildings. For construction of new building with government funds, the E Tender Sub-committee assists the Building Sub-committee under the guidance of an engineer not below the rank of assistant engineer deployed by the government. The Department of Geography, Physics and Computer Science are in charge of the three laboratories in the College. The Geography laboratory has laboratory assistants for smooth functioning. All decisions related to the Central Library are taken by the Library Sub-committee. The departments are in charge of the Departmental Libraries. The Department of Physical Education, assisted by the Sports Club, looks after the playground, multi-gym and sporting equipment. The College employs gardener to maintain the campus including the tress and the gardens. For computers, generator, photocopying machine, water purifiers and other equipment, the college has annual maintenance schemes with different agencies. The college website and android application are similarly maintained by two different agencies. The Governing Body provides overall supervision to the entire process.

<https://birparacollege.ac.in/wp-content/uploads/2021/08/Policy-Document.pdf>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

|                                      | Name/Title of the scheme   | Number of students | Amount in Rupees |
|--------------------------------------|--|--------------------|------------------|
| Financial Support from institution   | Support from Student Welfare Fund  | 40                 | 13450            |
| Financial Support from Other Sources |  |                    |                  |
| a) National                          | Post-Matric (SC, ST, OBC) Scholarship, Swami Vivekananda Scholarship, Minority Scholarship, and Kanyashree Scholarship | 903                | Nil              |
| b) International                     | Nil  | Nil                | Nil              |

[View File](#)

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implemetation | Number of students enrolled | Agencies involved                      |
|---|-----------------------|-----------------------------|--|
| Communicative English classes             | 01/07/2018            | 40                          | Department of English, Birpara College |
| Skill Training Workshop                   | 20/11/2018            | 100                         | IL and FS Skill Training Institute     |
| Grooming Workshop                         | 14/09/2018            | 100                         | ABP Pvt. Ltd.                          |
| Confidence                                | 16/01/2019            | 400                         | Geometry Global                        |

|                                      |            |    |  |
|--------------------------------------|------------|----|--|
| Building Workshop for Women Students |            |    |  |
| Mental Health Awareness Camp         | 28/02/2019 | 50 | District Mental Health Programme, Jalpaiguri |
| <a href="#">View File</a>            |            |    |  |

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year                                      | Name of the scheme | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passed in the comp. exam | Number of students placed |
|---|--------------------|--|--|--|---------------------------|
| <b>No Data Entered/Not Applicable !!!</b> |                    |  |  |  |                           |
| No file uploaded.                         |                    |  |  |  |                           |

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
|---------------------------|--------------------------------|---|
| Null                      | Null                           | Null  |

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

| On campus                                 |                                 |                           | Off campus                    |                                 |                           |
|---|---------------------------------|---------------------------|-------------------------------|---------------------------------|---------------------------|
| Name of organizations visited             | Number of students participated | Number of students placed | Name of organizations visited | Number of students participated | Number of students placed |
| <b>No Data Entered/Not Applicable !!!</b> |                                 |                           |                               |                                 |                           |
| No file uploaded.                         |                                 |                           |                               |                                 |                           |

5.2.2 – Student progression to higher education in percentage during the year

| Year                      | Number of students enrolling into higher education | Programme graduated from | Department graduated from | Name of institution joined | Name of programme admitted to |
|---------------------------|--|--------------------------|---------------------------|----------------------------|-------------------------------|
| 2019                      | 5  | BA Honours               | Nepali                    | NBU                        | MA in Nepali                  |
| 2019                      | 1  | BA Honours               | Bengali                   | NBU                        | MA in Bengali                 |
| 2019                      | 3  | BA Honours               | History                   | NBU                        | MA in History                 |
| 2019                      | 3  | BA Honours               | Geography                 | NBU                        | MA in Geography               |
| 2019                      | 4  | BA Honours               | Sociology                 | NBU                        | MA in Sociology               |
| <a href="#">View File</a> |  |                          |                           |                            |                               |

5.2.3 – Students qualifying in state/ national/ international level examinations during the year



(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items                                     | Number of students selected/ qualifying |
|---|---|
| <b>No Data Entered/Not Applicable !!!</b> |   |
| No file uploaded.                         |   |

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity   | Level         | Number of Participants |
|--|---------------|------------------------|
| Debate Competition, in collaboration with CMOH, Alipurduar | Institutional | 50                     |
| <a href="#">View File</a>                                  |               |                        |

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year                                      | Name of the award/medal | National/ Internaional | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|---|-------------------------|------------------------|-----------------------------|-------------------------------|-------------------|---------------------|
| <b>No Data Entered/Not Applicable !!!</b> |                         |                        |                             |                               |                   |                     |
| No file uploaded.                         |                         |                        |                             |                               |                   |                     |

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

|   |
|---|
| The college did not have a functional Student Council in 2018-2019. However, the College under the guidance of the Governing Body involved regular students when taking decisions on curricular, co-curricular and extra-curricular activities. |
|---|

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Birpara College Alumni Association was registered on 12/07/2016 under the West Bengal Societies Registration Act, 1961. The Alumni Association continues to support the college in different ways. Five members of the alumni are currently employed as Guest Teachers in the College.

5.4.2 – No. of enrolled Alumni:

|     |
|-----|
| 200 |
|-----|

5.4.3 – Alumni contribution during the year (in Rupees) :

|   |
|---|
| 0 |
|---|

5.4.4 – Meetings/activities organized by Alumni Association :

|   |
|---|
| 0 |
|---|

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. Empowering various sub-committees, comprising teaching and non-teaching

staff, in policy making and implementation, and 2. Greater autonomy to departments over planning and delivery of curriculum.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type  | Details  |
|--|--|
| Library, ICT and Physical Infrastructure / Instrumentation | Departments have set up departmental libraries to support the central library. New Science Building under construction. New classrooms in New Academic Building readied with whiteboards.  |
| Examination and Evaluation                                 | The departments made strategies to ensure proper conduct of continuous internal assessment under the CBCS and timely uploading of internal marks.  |
| Teaching and Learning                                      | Teachers are encouraged to make the teaching-learning process more informative and entertaining by using ICT facilities available in college. The college has a smart classroom and three classrooms with overhead projectors and all the teachers make use of them.   |
| Curriculum Development                                     | Following the introduction of CBCS by the affiliating university, the different departments of the college made plans to ensure smooth transition from the annual system, with strategies for continuous internal evaluation, allotting adequate number of classes per course according to the credits connected to it, etc. |

6.2.2 – Implementation of e-governance in areas of operations:

| E-governace area              | Details  |
|-------------------------------|--|
| Planning and Development      | E-tenders are conducted for new projects to maintain transparency.   |
| Administration                | Profile of all teaching and non-teaching employees and students maintained in digital database. All college activities notified to all stakeholders through college website and android application. |
| Finance and Accounts          | Matters related to staff salary, such as submission of salary claim and festive bonus and preparation of acquittance, done using e-governance.   |
| Student Admission and Support | Admission process conducted online. Students can find their detailed   |

profile, including semester-wise courses, as well as syllabuses, on the colleges own android application. Fees collected online. Library catalogue is digitised.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year                                      | Name of Teacher | Name of conference/<br>workshop attended<br>for which financial<br>support provided | Name of the<br>professional body for<br>which membership<br>fee is provided | Amount of support |
|---|-----------------|---|---|-------------------|
| <b>No Data Entered/Not Applicable !!!</b> |                 |   |   |                   |
| No file uploaded.                         |                 |   |   |                   |

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year                      | Title of the<br>professional<br>development<br>programme<br>organised for<br>teaching staff | Title of the<br>administrative<br>training<br>programme<br>organised for<br>non-teaching<br>staff | From date  | To Date    | Number of<br>participants<br>(Teaching<br>staff) | Number of<br>participants<br>(non-teaching<br>staff) |
|---------------------------|---|---|------------|------------|--|--|
| 2018                      | IT<br>Seminar by<br>NIIT  | Nil   | 13/08/2018 | 13/08/2018 | 15   | Nil  |
| 2018                      | Nil   | IT<br>Workshop<br>by NIIT   | 13/08/2018 | 13/08/2018 | Nil  | 5  |
| <a href="#">View File</a> |   |   |            |            |  |  |

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the<br>professional<br>development<br>programme | Number of teachers<br>who attended | From Date  | To date    | Duration |
|--|------------------------------------|------------|------------|----------|
| UGC-sponsored<br>Refresher<br>Course                     | 1                                  | 06/06/2019 | 19/06/2019 | 14       |
| <a href="#">View File</a>                                |                                    |            |            |          |

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching  |           | Non-teaching |           |
|-----------|-----------|--------------|-----------|
| Permanent | Full Time | Permanent    | Full Time |
| 10        | 12        | 10           | 14        |

6.3.5 – Welfare schemes for

| Teaching                                  | Non-teaching                               | Students                                    |
|---|--|---|
| Advance salary paid<br>until pay-fixation | Bonus and advance<br>salary during festive | Scholarships and<br>assistance from welfare |

season.

fund

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

External audit is conducted annually by auditor appointed by the Director of Public Instruction (DPI). The colleges books of accounts are also checked periodically by auditors from the Office of the Auditor General of India.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose |
|--|-------------------------------|---------|
| <b>No Data Entered/Not Applicable !!!</b>                |                               |         |
| No file uploaded.  |                               |         |

6.4.3 – Total corpus fund generated

**No Data Entered/Not Applicable !!!**

**6.5 – Internal Quality Assurance System**

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type     | External |        | Internal |           |
|----------------|----------|--------|----------|-----------|
|                | Yes/No   | Agency | Yes/No   | Authority |
| Academic       | No       | Null   | No       | Null      |
| Administrative | No       | Null   | No       | Null      |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Parents must authenticate anti-ragging declaration by students at the time of admission. 2. Parents of students from economically disadvantaged sections are consulted before help is provided from the Student Welfare Fund. 3. Teachers are always open to discussion with parents/guardians of the students.

6.5.3 – Development programmes for support staff (at least three)

1. Support staff made familiar with the CBCS programme. 2. Support staff trained in ICT through workshop. 3. Internal promotions for support staff.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Expand the courses on offer and make them accessible to students from all sections of society. 2. Introduction of Physical Education as a subject in BA Program course along with improvement of sports facilities. 3. Efforts to fill vacant teaching and non-teaching posts and create new ones. 4. Focus on women students, who outnumber men, and make higher education more accessible to them. 5. Plan for womens hostel submitted to RUSA.

6.5.5 – Internal Quality Assurance System Details

|  |     |
|--|-----|
| a) Submission of Data for AISHE portal | Yes |
| b)Participation in NIRF                | No  |
| c)ISO certification                    | No  |
| d)NBA or any other quality audit       | No  |

6.5.6 – Number of Quality Initiatives undertaken during the year

| Year | Name of quality | Date of | Duration From | Duration To | Number of |
|------|-----------------|---------|---------------|-------------|-----------|
|------|-----------------|---------|---------------|-------------|-----------|

|                           | initiative by IQAC                                     | conducting IQAC |            |            | participants |
|---------------------------|--|-----------------|------------|------------|--------------|
| 2018                      | Special Lecture in the Department of Bengali           | 09/10/2018      | 09/10/2018 | 09/10/2018 | 35           |
| 2019                      | Special Lecture in the Department of English           | 16/01/2019      | 16/01/2019 | 16/01/2019 | 20           |
| 2019                      | Special Lecture in the Department of Political Science | 17/01/2019      | 17/01/2019 | 17/01/2019 | 50           |
| <a href="#">View File</a> |  |                 |            |            |              |

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme                    | Period from | Period To | Number of Participants |      |
|---|-------------|-----------|------------------------|------|
|   |             |           | Female                 | Male |
| <b>No Data Entered/Not Applicable !!!</b> |             |           |                        |      |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

| Percentage of power requirement of the University met by the renewable energy sources   |
|---|
| The two units of the NSS and different departments have involved students and staff to plant trees on the college campus. The Environment Studies department gets all students to research the local flora and fauna and explore problems related to pollution in the area. |

7.1.3 – Differently abled (Divyangjan) friendliness

| Item facilities  | Yes/No | Number of beneficiaries |
|--|--------|-------------------------|
| Physical facilities                                      | Yes    | 3                       |
| Provision for lift                                       | No     | Nil                     |
| Ramp/Rails   | Yes    | 3                       |
| Braille Software/facilities                              | No     | Nil                     |
| Rest Rooms   | No     | Nil                     |
| Scribes for examination                                  | No     | Nil                     |
| Special skill development for differently abled students | No     | Nil                     |
| Any other similar facility                               | Yes    | 3                       |

### 7.1.4 – Inclusion and Situatedness

| Year                                      | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date | Duration | Name of initiative | Issues addressed | Number of participating students and staff |
|---|--|--|------|----------|--------------------|------------------|--|
| <b>No Data Entered/Not Applicable !!!</b> |  |  |      |          |                    |                  |  |
| No file uploaded.                         |  |  |      |          |                    |                  |  |

### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

| Title                                     | Date of publication | Follow up(max 100 words) |
|---|---------------------|--------------------------|
| <b>No Data Entered/Not Applicable !!!</b> |                     |                          |

### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity                          | Duration From | Duration To | Number of participants |
|-----------------------------------|---------------|-------------|------------------------|
| Bhanu Jayanti                     | 13/07/2018    | 13/07/2018  | 100                    |
| Independence Day                  | 15/08/2018    | 15/08/2018  | 25                     |
| Nepali Bhasa Manyata Diwas        | 20/08/2018    | 20/08/2018  | 100                    |
| Teachers Day                      | 05/09/2018    | 05/09/2018  | 1000                   |
| Birthday of Netaji                | 23/01/2019    | 23/01/2019  | 25                     |
| Republic Day                      | 26/01/2019    | 26/01/2019  | 25                     |
| International Mother Language Day | 21/02/2019    | 21/02/2019  | 50                     |
| <a href="#">View File</a>         |               |             |                        |

### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

|  |
|--|
| 1. Plastic free campus.  |
| 2. Plantation drives by NSS, Department of Environment Studies, and Nature Club.         |
| 3. Most staff and students travel to college by bicycle or e-rickshaw.                   |
| 4. Segregation of waste in biodegradable and non-biodegradable bins.                     |
| 5. Minimising electric consumption through awareness and more energy-efficient fittings. |

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

Best Practices Best Practice I: Improving the teaching-learning process through innovative management of human resources and infrastructure Context: The NAAC Peer Team during its visit to the college in September 2016 had noted its remote location and paucity of teachers and insisted on the importance of pooling resources with nearby institutions of higher education for the benefit of the students. The team also suggested greater use of ICT facilities to make the teaching-learning process more easily comprehensible to the students, many of whom are first generation college-goers. Practice: Based on the Peer Team's

advice, the Department of English started inviting faculty from other colleges to deliver Special Lectures to its Honours students since 2017-2018. This year, the IQAC set aside a small amount of money for the purpose and managed to encourage multiple departments to arrange such Special Lectures. The Special Lectures were held in the ICT-enabled classrooms. The college now has one smart classroom and three classrooms with overhead projectors and teachers of all departments take turns to deliver lectures accompanied by powerpoint presentations in these rooms. Evidence of Success: Attendance in Special Lectures is usually higher than in normal classes. Students appear to enjoy the presence of a new face in the classroom and are generally more attentive to what is, after all, a special occasion. The powerpoint presentations, along with audio and video files used during lessons imparted in ICT-enabled classrooms can be transferred to the smartphones of the students who can then revisit the lessons at home. Problems Encountered and Resources Required: Funds crunch is a major problem in inviting faculty from other institutions to come to the college for Special Lectures. Logistics can also be a problem sometimes. As for ICT-enabled classrooms, the college needs more of these to ensure all departments can simultaneously use them. The college also needs its wireless network to function equally strongly in all the different buildings. Best Practice I: Improving and expanding the functions of the College's android-based application for better connectivity with students Context: The college is located in an area where most of the students access the internet through their smartphones and are uncomfortable navigating a website. Given the need for instant communication with students in this digital age, it was essential for the college to come up with a strategy that would utilise the widespread use of smartphones among the students and their access to the internet while bypassing a high-resolution website. The answer was a android-based application that can be downloaded on the smartphone and can be a one-stop portal for all college-related information. Practice: The Birpara College android application can be downloaded from Google Playstore and it gives its users instant alerts regarding admission, classes, internal evaluation, university examinations, scholarships and other college-related matters. The app also contains staff and students' profile, information on library, and syllabi for different courses under NBU. Evidence of Success: More than 1,000 students are already using the application and regularly following the notices posted on its "Student Alert" section. The students are less likely to miss a notice because an alert sounds on their smartphones every time a new post is uploaded. The "Student" section of the app has profiles of all students, including the details of the semester-wise courses. The CBCS can be confusing for students fresh out of school but they can always check their courses on the app when in doubt. Problems Encountered and Resources Required: The College is still using a free version of the app, which means users are subjected to some advertisements. The app also needs more sections to cater to students' need for e-resources and e-material.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://birparacollege.ac.in/wp-content/uploads/2021/08/Best-Practices.pdf>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The College is focused on bringing higher education to those sections of society that have been marginalised because of historical, geographic and social reasons. Given this context, the college is proud to have far more women students than men (the ratio was 60:40 this year). More than 46 per cent of the students come from SC, ST, OBC communities. Many of them are first generation

college goers. The majority of the students come from the nearby tea gardens, including closed ones, and belong to economically disadvantaged sections. The college administration tries to ensure that all these students get government benefits to continue their education. The effort has resulted in more than 50 per cent of the students this year getting some form of scholarship under different government schemes. The student community is multi-cultural and multi-lingual. Accordingly, the college has four language departments, Bengali, English, Hindi and Nepali. The teachers of the college often impart lessons in different mediums and the students are allowed to write their internal tests and university examinations in three languages, Bengali, English and Nepali. The thrust of the college will be towards minimising dropouts and ensuring greater inclusiveness in higher education.

Provide the weblink of the institution

<https://birparacollege.ac.in/wp-content/uploads/2021/08/Vision-Priority-and-Thrust.pdf>

### **8.Future Plans of Actions for Next Academic Year**

1. Construction of new Central Library on the first floor of the North Block (eastern half)
2. Construction of Women's Hostel with RUSA funds
3. Introduce Political Science Honours Programme
4. Introduce Chemistry as part of the BSc Programme Course
5. Start UG Courses under Netaji Subhas Open University (NSOU)
6. Open IGNOU Study Centre