

BIRPARA COLLEGE
BIRPARA :: ALIPURDUAR

To

Date: 09.08.2023

Sir,

A Governing Body meeting will be held on 16.08.2023 at 3.00 p.m. to discuss the following agenda. Your presence in the meeting is highly solicited.

Kaustav Chakrabarti
09/08/23

(Dr. Kaustav Chakrabarti)

Secretary / Principal

Governing Body

Birpara College

Principal

BIRPARA COLLEGE

Birpara, Alipurdwar

AGENDA:

1. Reading and confirmation of the proceedings of the Governing Body Meeting dated 08.05.2023, Emergent Governing Body Meeting dated 09.05.2023 and Governing Body Meeting Dated 09.06.2023.
2. Maternity Leave of Smt. Manasree Daspupta, Assistant Professor in Political Science.
3. Maternity Leave of Smt. Shova Lepcha, Assistant Professor in Nepali.
4. Reporting of Pay of Principal as approved by Director of Public Instructions.
5. Payment of allowances to Principal as per the Govt. order no.1163-Edn (CS)/4A-10/2017 dated 23.10.2017.
6. MOU with Sherubtse College, Tashigang, Bhutan.
7. Proposal for opening M.A. / M.Sc. in Geography through distance mode (IGNOU/NSOU).
8. To reactivate the IQAC and ensuring regular feedback by HODs of all departments for the upcoming second cycle of NAAC.
9. Promotion of existing Non-Teaching Staff of the college.
10. Proposal for Development grants regarding purchase of books.
11. Appeal to the Hon'ble Minister of Higher Education, Government of West Bengal for permission for appointment of Temporary/Contractual/Class-basis faculty.
12. Miscellaneous.

AGENDA NO.12: Miscellaneous:

(i) Participation in Refresher/Orientation Course by Teaching staff:

The Principal reports that the following teaching staff have participated and successfully completed Refresher Course as per the following:

<u>Sl. No.</u>	<u>Name & Designation</u>	<u>HRDC Programme</u>	<u>Period</u>
1.	St. Kamaluzzaman, Assistant Professor in Sociology	AMU Refresher Course	16.08.2023 to 29.08.2023
2.	Smt. Anotati Saha, Assistant Professor in Geography	AMU Refresher Course	16.08.2023 to 29.08.2023
3.	Dr. Jyotirmoy Roy, Assistant Professor in Bengali	AMU Refresher Course	16.08.2023 to 29.08.2023
4.	Sri. Pradyum Dey, Assistant Professor in Geography	AMU Refresher Course	16.08.2023 to 29.08.2023

(ii) Advance salary to Principal:

The house approves an amount of Rs.80,000.00 (Rupees Eight, thousand) only p.m. as advance salary to Dr. Koustav Chakrabarti (Principal) from General Fund w.e.f. June 2023. The amount would be adjusted after the receipt of arrears salary grant as usual.

(iii) Honorarium to Sri Biswajit Paul, Ex-Cashier:

The house approves an amount of Rs.15,000.00 (Rupees fifteen thousand) only to Sri Biswajit Paul, from General Fund for his college related valuable work.

(viii) Workshop on Sociology:

The Principal reports to the house that the Department of Sociology has requested for financial assistance for conducting a workshop on 'Research Methodology'.

The house resolves that an appeal to be placed with the different funding agency for arranging the said workshop and requests the Principal to do accordingly.

(ix) National Seminar on Physical, Socio-Economic and Environmental Sustainability in Tourism:

The Principal reports to house that the Department of Geography seeks to submit a proposal for conducting a national seminar on 'Physical, Socio-Economic and Environmental Sustainability in Tourism'.

The house requests the Principal to do accordingly.