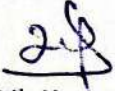


NOTICE

Date : 01.10.2018

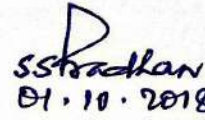
A meeting of the I.Q.A.C. has been convened on 10th October, 2018 at 01 P.M. in the Vice-Principal Chamber to discuss about the following agenda.

Your presence in the meeting is highly solicited.



(Dr. Dil Kumar Pradhan)

Coordinator , I.Q.A.C., Birpara College



(Dr. Shyam Sundar Pradhan)

Vice - Principal, Birpara College

Vice-Principal
BIRPARA COLLEGE
Birpara, Alipurduar

Agenda :

1. Reading and confirmation of minutes of the meeting Date 10.09.18.
2. Progress Report of Academic activities.
3. Report of other activities.
4. Miscellaneous.

Signature of the Members

1. Smt. Sukla Das
2. Sri Subrata Sengupta
3. Sri Sanatan Sarkar
4. Sri Arnab Chakraborty
5. Sri Dipankar Bhaumik
6. Sri Nikhilesh Bhattacharya

মিটিং রেজল্যুশন বাই
MEETING RESOLUTION BOOK

মিটিং নং / Meeting No.	16
তারিখ / Date	04/01/2019

উপস্থিত সভ্যগণের নাম
NAME OF MEMBERS PRESENT

স্থান / Place	TL's Room
সময় / Time	1 pm

- ১। 1. Dil Kumar Pradhan
- ২। 2. Nikhilesh Bhattacharya
- ৩। 3. Dipankar Bhattacharya
- ৪। 4. Sukla
- ৫। 5. Sanatan Samanta
- ৬। 6.
- ৭। 7.

- ৮। 8.
- ৯। 9.
- ১০। 10.
- ১১। 11.
- ১২। 12.
- ১৩। 13.
- ১৪। 14.

- ১৫। 15.
- ১৬। 16.
- ১৭। 17.
- ১৮। 18.
- ১৯। 19.
- ২০। 20.
- ২১। 21.

নং / No. রেজল্যুশন / Resolution Adopted

A meeting of the IQAC was held on 04/01/2019 under the chairmanship of Teacher-in-Charge Dr. Dil Kumar Pradhan.

Dr. Pradhan informed the House that as he has had to take up the responsibility of the head of institution, he regrettably tenders his resignation as co-ordinator of IQAC Birpara College through his application dated 03.01.2019.

The House accepts his resignation with immediate effect.

After a thorough discussion, the House selects Sri Dipankar Bhattacharya, associate professor in the Department of Commerce, as co-ordinator of IQAC, Birpara College with effect from 04.01.2019.

Under miscellaneous, the House was informed that the college has received a grant of Rs. 32,00,000/- for construction of new classrooms from Department of Higher Education, Govt. of West Bengal; the college will soon have adequate number of classrooms to accommodate all its students from different streams.

The meeting ends with vote of thanks to the chair.

COORDINATOR
DIPANKAR BHATTACHARYA
IQAC BIRPARA COLLEGE
Birpara, Alipurdia

Teacher-in-charge
BIRPARA COLLEGE
Birpara, Alipurdia

A meeting of the Internal Quality Assurance Cell (IQAC) of Birpara College with All Members of Staff, held on 29 June 2020

* Meeting hosted on Google Meet

Agenda:

1. Action taken report on activities undertaken by college during Covid19 lockdown
2. Current status of the college
3. Plan of action (administrative) for the extended lockdown
4. Plan of action (academic) for the extended lockdown
5. Miscellaneous

Total number of participants: 35

Minutes of the meeting:

The meeting began under the chairmanship of Teacher-in-Charge, Dr. Dil Kumar Pradhan.

As the House did not have access to the minutes of the previous meeting, the said minutes could not be confirmed.

Action taken report on activities undertaken by college during Covid19 lockdown:

The House was informed that the top priority of the faculty members after college closed on 16/03/2020 was to continue the teaching-learning process amid the nation-wide lockdown enforced to combat the spread of Covid19. To this end, the following measures were taken:

1. Faculty members set up whatsapp groups for second and fourth semester students of the different courses offered by different departments under Choice Based Credit System (CBCS) to communicate with the students, circulate learning resources and conduct internal assessments. As of 31/05/2020, just under 650 students could be reached through whatsapp groups, against a total strength of around 2000.
2. An E-learning Section was added to the Birpara College android application through which learning resources were circulated among students. The House was informed that it is not possible to assess exactly how many students have accessed the material stored in the application, but around 900 users have been regularly checking the app.
3. Some departments started taking online classes using different apps. However, given the limited bandwidth of the majority of the students, this mode had limited viability.

The House was further informed that administrative work is being greatly hampered because the college staff do not have access to the office. Despite the challenges, work related to the following matters has been executed since the lockdown:

1. Pay-fixation of 13 teaching, 01 librarian and 09 non-teaching staff (existing) and 01 non-teaching staff-member (retired) according to ROPA 2019


Coordinator
IQAC BIRPARA COLLEGE
Birpara, Alipurduar


Teacher-in-charge
BIRPARA COLLEGE
Birpara, Alipurduar

2. Uploading of college-related data on the Banglar Uchchashiksha Portal, newly launched by the Government of West Bengal (ongoing)
3. Issuance of Engagement Letters to 23 Guest Teachers and 02 Government-approved Part-time Teachers following receipt of Approval of Engagement of State Aided College Teachers under Category I and Category II from the Department of Higher Education, Government of West Bengal.
4. Books of accounts of Birpara College for 2018-2019 readied
5. GPF calculations up to end of 2019-2020 completed
6. Books of accounts of the Netaji Subhash Open University (NSOU) Study Centre for 2018-2019 completed
7. Budget for 2020-2021 prepared

The House thanked the Accountant, Sri Biswajit Paul, and former Head Clerk, Sri Kajal Kumar Datta, for their untiring efforts towards executing administrative work in these trying times.

Current status of the college:

Birpara College remains a quarantine centre in connection with Covid19 pandemic after being requisitioned by the Office of the Block Development Officer, Madarihat-Birpara Development Block, on 23/05/2020. Naturally, the college staff have no access to the college campus.

Plan of action (administrative) for the extended lockdown:

Work on uploading of data on the Banglar Uchchashiksha Portal will continue, along with other regular administrative work.

Plan of action (academic) for the extended lockdown:

The House resolved that a meeting of the Academic Council will be held as soon as the college receives instructions from the University of North Bengal (NBU) regarding U.G. Part-III Final Examinations (annual system).

Miscellaneous:

1. Submissions have been received from CBCS students for the Birpara College App Feedback Contest. The submissions are in Bengali, English, Hindi and Nepali. The House requested the Teacher-in-Charge, Dr. Dil Kumar Pradhan, to judge the submissions. The contest was organised by the app developers and the Literary Club of Birpara College to keep the students interested through extra-curricular activities.


Coordinator
IQAC BIRPARA COLLEGE
Birpara, Alipurduar


Teacher-in-charge
BIRPARA COLLEGE
Birpara, Alipurduar

2. A webinar on Gender Issues and Women's Rights will be organised by the IQACs of Birpara College and Acharya Sukumar Sen Mahavidyalaya, Purba Bardhaman in July 2020. The plan to work with another college is founded on the belief that together the two institutions will be able to reach a larger audience, especially from the combined students community, and we would be able to pool our resources.
3. The IQAC will plan a counselling/interactive session for students to help them cope with mental health issues during the lockdown.
4. Queries regarding examinations/re-admission from students enrolled in NSOU Study Centre will be referred to Centre Coordinator, Sri Bikash Chandra De.

The meeting ended with a vote of thanks to the Chair.


Coordinator
IQAC BIRPARA COLLEGE
Birpara, Alipurduar


20/08/20
Teacher-in-charge
BIRPARA COLLEGE
Birpara, Alipurduar

NOTICE

10.04.2018

A Meeting of the IQAC (Internal Quality Assurance Cell) has been convened on 16th April 2018 (Monday) in Birpara College at 1.30 pm to consider the following agenda.

Your presence in the meeting as an "Internal Member" of the cell is highly solicited.

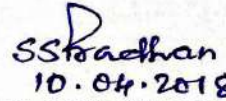
Thanking you,

Yours sincerely



(MR. ARNAB CHAKRABORTY)
10.04.2018

Coordinator, IQAC, Birpara College
Coordinator
IQAC BIRPARA COLLEGE
Birpara, Alipurduar



(DR. SHYAM SUNDAR PRADHAN)

Teacher-in-Charge, Birpara College
Teacher-in-Charge
BIRPARA COLLEGE
Birpara, Alipurduar

Agenda:

1. Reading and confirmation of the resolutions adopted in the last meeting of the IQAC dated 3rd August 2017.
2. Progress report of academic activities
3. Report of other activities
4. Proposal for Mini Indoor Stadium
5. Proposal for Sanitary Napkin Manufacturing Unit in partnership with Self-Help Group
6. Miscellaneous

Signatures of Internal Members

1. Smt. Sukla Das
2. Sri Subrata Sengupta
3. Sri Sanatan Sarkar
4. Sri Dipankar Bhaumik
5. Sri Dilkumar Pradhan
6. Sri Nikhilesh Bhattacharya