

Received
CP
03/08/24

To
The Principal
Birpara College
Birpara

Sub: Proposal for One day International Conference by Prof. Md. Rezaul Karim, Professor, Dept of Social Work, Jagannath University, Bangladesh & others one.

Sir,

I would like to inform you that the Department of Sociology, Birpara College is very much willing to organize **One day International Conference about Cultural Aspects and Mental Health** by one of renowned **Prof. Md. Rezaul Karim, Dept. of Social Work, Jagannath University, Bangladesh** in the first week of September, 2024.

So, therefore, I will be highly obliged if you grant my application and do the needful. I have enclosed the tentative budget proposal for organizing this International Conference.

Thanking you,

Sk. Kamruzzaman
02/08/2024

Sk Kamruzzaman

Assistant Professor

Dept. of Sociology, Birpara College

Copy to:

1. Prof Piyal Basu Roy, President, Governing Body, Birpara College

Tentative Budget Proposal for One day International Conference

Organized By Department of Sociology, Birpara College

Tentative Date: First week of September, 2024

Resource Person: Prof. Md. Rezaul Karim, Professor, Dept of Social Work, Jagannath University, Bangladesh & others one.

SL NO	PARTICULARS	RATE	AMOUNT
1	Flower	50 x 2	100
2	Uttariya	40 x 5	200
3	Tea/ Snacks		500
4	Flex	2p	400
5	Memento	2 x 300	600
6.	Honorarium for Prof. Md. Rezaul Karim & Other One	1500 x 2	3000
7	1 st AC fare by train for two Professors (Up and Down)	2000 x 2 x2	8000
8	TA for for two Professors (Madarihat to Birpara) (up & down)	1500	1500
10	Hotel charges for Professor Md. Rezaul Karim	2 day's x 2500	5000
11	Other One	2 day's x 2500	5000
12	Refreshments for two Professors	1000 x 2 x 2 days'	4000
13	Lunch for guest at the day of lecture	12 x 350	4200
14	Room Decoration		1000
15	Misc		1500
TOTAL			35,000/-