

BIRPARA COLLEGE

(NAAC ACCREDITED)

P.O. Birpara, Dist. Alipurduar (W.B.)

PIN - 735 204

(A Govt. Aided Degree College
Affiliated to the University of
North Bengal & Enlisted Under
Sec. 2(f) & 12(B) of UGC. Act.)



Phone & Fax No. : 03563 - 266217

Website : www.birparacollege.ac.in

e-mail : birparacollege@gmail.com

Ref BC/12/53

Date 01/02/2024

To
The Member Secretary,
West Bengal Biodiversity Board,
(Department of Environment, Govt. of West Bengal)
Pouro Bhawan (4th Floor), FD-415A,
Setor-III, Salt Lake City,
Kol-700106

Subject: Kind Intimation from Birpara College, Alipurduar district, West Bengal regarding the holding of Seminar on Biodiversity dated 07.02.2024

Respected Sir,

With reference to the above, we from Birpara College would like to draw your kind attention to the fact that we would be pleased to conduct the seminar on biodiversity at the behest of the West Bengal Biodiversity Board which is the need of the hour. We do hereby enclose the format (duly filled in and signed) of our application alongside an Annexure-I (detailed accounts of expenses to be incurred for the budget proposal) regarding the proposed budget for the same for your kind perusal and doing the needful.

Account Details

Name of Account	Birpara College General Fund
Account No	10619694072
Name of the Bank	State Bank of India
IFSC Code	SBIN0002025

Thanking You in Anticipation.

Looking forward to your kind cooperation

Sincerely Yours

Kaustav Chakrabarti

Dr Kaustav Chakrabarti, Principal
BIRPARA COLLEGE
Principal, Birpara College, Alipurduar
Alipurduar district
West Bengal

Enclosed:

1. Detailed breakup of the Budget proposal for the seminar.
2. Filled in Format (Proposal for Seminar)

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Ref

Date

Institution Details:

NAME OF THE INSTITUTION	BIRPARA COLLEGE
POSTAL ADDRESS	PO: BIRPARA, DIST: ALIPURDUAR, PIN: 735204 (WB)
TELEPHONE NUMBER	9836089830
EMAIL ID (IF ANY)	birparacollege@gmail.com

Communication Details:

NAME OF THE COORDINATOR	MAYNA MAHATO, Astd. Prof., Deptt. of Geography
CONTACT NUMBER	8967606981
EMAIL ID	maynamahato18@gmail.com

Programme Details:

TITLE OF THE SEMINAR/ PROGRAMME APPLIED FOR	Biodiversity and Challenges in its Conservation
THEME OF THE SEMINAR	Save Biodiversity Save the Earth
DATE, TIME & VENUE	07/02/2024 , 12.00 P.M , Birpara College
OBJECTIVE(S)	To spread awareness among Students, about the importance of Biodiversity and its Conservation
NUMBER OF EXPECTED PARTICIPANTS	100 nos
NAME OF EXPERT(S)	Dr. Nazrul Islam, Head, Deptt. of Geography, Coochbehar Panchanan Barma University
PROGRAMME SCHEDULE	07/02/2024 (12.00 P.M)
DETAILS OF COLLABORATION, IF ANY	NIL
SOURCE OF FUND (OTHER THAN WEST BENGAL BIODIVERSITY BOARD)	NIL

Budget Details:

SL.NO.	PARTICULARS	AMOUNT (RS.)
01	Proposed Budget for the SEMINAR (attached in Annexure-I)	25000=00
TOTAL		RS.25000=00
(IN WORD TWENTY FIVE THOUSAND ONLY)		

Kanotar Chakrabarti

Signature of the Head of the Institution
BIRPARA COLLEGE & seal)
Birpara, Alipurduar

ANNEXURE-I**Proposed Budget for Bio diversity Seminar to be held on 07/02/2024**

Date	Perticulars	Details	Amount	Remarks
	Memento		2000.00	
	Flex printing		2000.00	
	Flower Decoration		5000.00	
	Flower/Boquet		1800.00	
	Tea,Biscuit,Dry foods & others		2500.00	
	Water Jar		700.00	
	Sound System		3000.00	
	Water bottle		500.00	
	Labour charges		1500.00	
	Travelling Expenses :			
	1) Dr. Nazrul Islam, Resource Person	3000.00		
	2)Dr. Piyal Basu Roy, President, GB	3000.00		
			6000.00	
	Lucnh Packets for Officials		5000.00	
	Tiffin Packets for Students		5000.00	
	TOTAL		35000.00	

(Rupees thirty five thousand only)

Kanistar Chakrabarti

Principal,
Birpara College
Principal
BIRPARA COLLEGE
Birpara, Alipurduar