YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	BIRPARA COLLEGE
• Name of the Head of the institution	DR. JYOTIRMAY ROY
• Designation	Principal (in- charge)
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03563266217
• Mobile No:	9733780783
• Registered e-mail	birparacollege@gmail.com
• Alternate e-mail	birparacollege.iqac@gmail.com
• Address	P.O. & P.S. Birpara, Dist. Alipurduar
• City/Town	Birpara
• State/UT	West Bengal
• Pin Code	735204
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	**Grants-in aid**
• Name of the Affiliating University	**University of North Bengal**
• Name of the IQAC Coordinator	**Dr. Nikhilesh Bhattacharya**
• Phone No.	**03563266217**
• Alternate phone No.	**8327690022**
• Mobile	**8327690022**
• IQAC e-mail address	**birparacollege.iqac@gmail.com**
• Alternate e-mail address	**birparacollege@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://.birparacollege.ac.in/wp-content/uploads/2021/09/Birpara-College_AQAR_2021-2022.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://birparacollege.ac.in/wp-content/uploads/2021/08/ACADEMIC CALENDAR-2021-22.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.43**	**2016**	**05/11/2016**	**04/11/2021**

6.Date of Establishment of IQAC	**20/02/2014**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Depa rtment /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NSS Units I & II	National Service Scheme	Ministry of Youth Affairs & Sports Govt. of India	2022 (364)	90,000
RUSA	Component II of RUSA 2.0	RUSA	2022 (364)	50000000

8.Whether composition of IQAC as per latest NAAC guidelines	Yes	
• Upload latest notification of formation of IQAC	View File	

9.No. of IQAC meetings held during the year	3	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

i. Helped prepare the College to go for blended as well as offline mode post pandemic, ii. Helped Organize webinars as well as skill development programmes for students and staff iii. Increase in the intake capacity of some subjects iv. Helped organize career counselling workshops v. helped to organize special lectures and workshops in some departments for academic upliftment

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Regular Classes in the offline mode	Classes were resumed in offline mode
Organized Staff Training Programme on Leave Rules	A Total of Eleven Faculty Members took part in the Workshop
NSS Units (i & II) participated in Ten-Day Special Camp	Special Camp was held at Rangalibazna and plant saplings were distributed
Initiative was taken by Dept of Nepali and Cultural Sub Committee to celebrate Bhanu Jayanti	A total of fifty-four participants from teaching, non-teaching and students
NSS organized Aranya Saptaha dated 14.07.22 to 20.07.2022	College staff and students planted trees within the college premises for beautification

13.Whether the AQAR was placed before statutory body?	**Yes**

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2023	19/03/2024

15.Multidisciplinary / interdisciplinary

The College has taken note of the New National Education Policy Guidelines 2020 and has implemented the CBCS Curriculum. The students are given a number of options to take the subjects of their choice. There are no water tight restrictions regarding the selection of subjects and students are free to exercise their free choice for opting for courses from a wide array of subjects in different streams in Arts, Science and Commerce. A student of History can study both Economics and Geography in an

interdisciplinary mode so as to have an overall holistic academic experience and also to go for various career options.

16.Academic bank of credits (ABC):

The affiliating university (University of North Bengal) has not provided any instruction to the College regarding the Academic Bank of Credits. The College would immediately implement the same once it is declared and comes into force.

17.Skill development:

The College conducted skill development programmes in collaboration with Anudip, a Kolkata-based NGO to impart practical training in Communicative English and Certificate course in Computer applications. In addition to regular academic activity of teaching and learning, the college also held counselling sessions with students to make them aware about different career opportunities after graduation. Thus regular academic activity was supplemented with various modes of experential learning in order to enhance the academic and practical knowledge of the students.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college has taken due cognizance of the importance of inculcating knowledge about Indian history, culture and traditions as envisaged in the Draft New National Education Policy 2020. The departments of humanities and language-based departments like Bengali, Hindi and Nepali have tried their utmost to teach students about the rich civilizational heritage of India in the respective Indian languages through lectures on Indian literature, culture and traditions so as to make the students aware about India's splendid five-millenia old civilization. The social science departments like History, Geography and Political Science have also done their best to instruct students about the history of Indian freedom movement, constitutional history, the evolution of democratic ethos and the ideals of ancient texts like Arthashastra to have a better understanding of Indian history and culture. During the Pandemic period and shortly after the classes were resumed, instructions were given both in the online and blended modes using ICT-based tools like lap tops, desk tops, smart phones and tablets. Important links from history and Political Science available online were provided for the benefit of students, so that they could do a comparative study and learn from their own experience while following the regular lessons.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

It has been the objective aim of the college not only to guide the students acaemically in pursuit of better results in course of their graduation programmes, but also to encourage them to pursue higher studies at the university level. Many students went for post-graduation and research at the affiliating university and various other universities of the state. The more practical and lab-based subjects like Science, Commerce and Economics helped the students gain a level playing field in the job market. The College conducted skill development programmes in collaboration with Anudip, a Kolkata-based NGO to impart practical training in Communicative English and Certificate course in Computer applications. In addition to regular academic activity of teaching and learning, the college also held counselling sessions with students to make them aware about different career opportunities after graduation. Thus regular academic activity was supplemented with various modes of experential learning in order to enhance the academic and practical knowledge of the students.

20.Distance education/online education:

During the pandemic period and shortly after the classes were resumed, instructions were given both in the online and blended modes using ICT-based tools like lap tops, desk tops, smart phones and tablets. Webinars and online sessions were conducted for the benefit of the students and faculty members alike. Students were provided with links of lecture series from the Department of Sociology that were uploaded on the You Tube channel. Besides the regular under-graduate degree programmes offered by the College, there are also two study and examination centres run by the Netaji Subhas Open University (NSOU) and the Indira Gandhi National Open University (IGNOU) that offer both Bachelors and Masters Degree Programmes. Of these two, only NSOU at present has a study centre in the college premises. Thus apart from providing regular under-graduate programmes at the college-level, the presence of two open university centres within the college campus has a synergitic effect in providing distance education for the benefit of large numbers of students.

Extended Profile

1.Programme

1.1   **13**

Number of courses offered by the institution across all programs
during the year

File Description	Documents
Data Template	No File Uploaded

2.Student

2.1   **944**

Number of students during the year

File Description	Documents
Data Template	No File Uploaded

2.2   **802**

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	No File Uploaded

2.3   **601**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	No File Uploaded

3.Academic

3.1   **44**

Number of full time teachers during the year

File Description	Documents
Data Template	[View File](#)

3.2   **19**

Number of Sanctioned posts during the year

Extended Profile

1.Programme

1.1	13
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	No File Uploaded

2.Student

2.1	944
Number of students during the year	

File Description	Documents
Data Template	No File Uploaded

2.2	802
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	No File Uploaded

2.3	601
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	No File Uploaded

3.Academic

3.1	44
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	**19**

File Description	Documents
Data Template	[View File](#)

4.Institution

4.1 Total number of Classrooms and Seminar halls	**30**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**20**
4.3 Total number of computers on campus for academic purposes	**26**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institution ensures effective curriculum delivery through a well-planned and documented process. Many of the faculty members of the college are on the Board of Studies of the affiliating university and are engaged in designing the curriculum in accordance with the University regulations and in keeping with the CBCS pattern. All faculty members of different departments (Arts, Science and Commerce) are engaged in preparation and distribution of the syllabus after consultation with the respective Heads of departments. There is an academic calendar to ensure the smooth and effective delivery of the lessons for the students of odd and even semesters. The Academic Council prepares the central routine so as to equitably distribute the classes among all departments and to ensure the effective functioning of the teaching –learning process. Every department holds teachers' meeting to discuss about the modus operandi of the lesson plans and the allotment of each faculty member for class room teaching as well as various internal assessment exams that are conducted periodically to keep the

students prepared throughout the year.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	**Nil**

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

At the beginning of each and every session, the Academic Council of the College prepares the Academic Calendar in consultation with the faculty members and the Teachers' Council in particular so as to streamline the academic session mentioning the tentative schedule of the various internal assessment examinations, field works, study tours, sports and cultural activities, extracurricular activities in accordance with the rules and regulations of the affiliating university. The students are informed through notification to submit their dissertations and field reports well ahead of their examinations. Apart from field trips, students are also evaluated through viva voce to test their knowledge of the subject.

File Description	Documents
Upload relevant supporting documents	**No File Uploaded**
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

13

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The College follows the syllabus of the affiliating university in accordance with the regulations of the Board of Studies within the broad framework of the Choice Based Credit System. There is a compulsory paper on Environmental Studies that all students need to take up. Lectures pertaining to topics such as human values, gender and sustainability are given across the disciplines in Humanities and Commerce streams. Apart from regular lessons within the broad curriculum, the college tries to inculcate gender sensitivity and environmental awareness through experiential learning. One striking aspect of Birpara College is the admission of large numbers of female candidates compared to their male counterparts which provides for a positive GPI. The department of Sociology has taken up gender sensitization programmes through workshops and student seminars in order to sensitize the students regarding prevalent gender-based issues. The NSS Units (Unit I & II) have numerous female volunteers who have extended valuable service in various regular and special camps. They have participated in events such as COVID Awareness Programmes, Sanitization of College premises, Tree Plantation and distribution of saplings among their fellow students and those in the immediate neighborhood , thereby contributing positively towards gender inclusivity, environmental awareness and sustainability.

File Description	Documents
Any additional information	[View File](#)
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	**No File Uploaded**

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

01

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

100

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows   **C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

2244

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	**No File Uploaded**

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1300

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	**No File Uploaded**

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Birpara College is situated in a remote corner of West Bengal and adjacent to North Eastern states. Most of the students are from tea garden areas and hence belong to under-privileged socio-economic groups. To address this wide array of student diversity is a real challenge for the Institution. As many students are unable to afford proper schooling on account of socio-economic disparity, many of them are first generation learners and therefore require special attention. During the pandemic years, faculty members tried their utmost to deliver the daily lessons effectively through ICT-mode and students were encouraged to speak up for clarification of doubts after the lessons were over. This enabled the faculty to identify the strength and weakness of their respective students that cut across the requirements of both advanced and slow learners. After the institution was re-opened briefly after the first wave of COVID following State Government instructions, classes were held in blended mode that brought teachers in direct contact with students and the requirements of slow learners could be effectively addressed. Thus a level playing field could be provided to all students, taking into account their learning abilities and aptitude to assimilate the lessons imparted both online and offline.

File Description	Documents
Link for additional Information	http://www.youtube.com/@birparacollegeenglishdepar2792
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1940	**44**

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution puts great emphasis on student-centric methods such as experiential learning, participative learning and problem solving methodologies that are used for enhancing learning experiences. The departments of Sociology, History, Geography, Nepali, Bengali and Commerce conduct regular field trips to impart experiential and participative learning among the students of their respective areas of knowledge. Carefully mentored by the departmental faculty members, they have to write reports of field trips and dissertations from the amount of knowledge they have gathered in course of their educational tour. Needless to state, that apart from class room lectures that impart theoretical knowledge, experiential and participative learning through field trips and educational tours go a long way towards facilitating the learning experience of students.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The faculty members of Birpara College are well acquainted with the use of ICT Tools and digital technology in the teaching-learning process. Notwithstanding resource constraint, the College has been able to provide three smart class rooms along with LCD projectors for the benefit of the faculty members. During the pandemic period and also during the short spell when the College re-opened briefly, ICT tools were effectively and extensively used to teach the students and provide study materials online as well as in the blended mode. Lectures were prepared and uploaded on YouTube with the links being provided to the students to access them both within and outside the campus. Faculty members used desktops, laptops, smart phones and tabs as digital tools to facilitate Learning and teaching. Google Meet classes and Google

forms were likewise put into good use for reaching out to the maximum number of students to enable them to access the lectures as well as to take the internal assessment examinations as part of the continuous evaluation process.

File Description	Documents
Upload any additional information	[View File]
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://www.youtube.com/@birparacollegeenglishdepar2792

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

44

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

19

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File]
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	[View File]

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc.

/ D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	No File Uploaded

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

225

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The mechanism of internal assessment of the institution is robust and transparent. Every student has to take the internal assessment examination as per university norms and all marks have to uploaded in the university portal as per the guidelines of the affiliating university. All the internal assessment examinations are completed on time. If any student has any grievance for any paper, then the concerned student can approach the Head of the Department of the respective subject and get his or her grievance addressed and redressed, to the extent possible. For major problems concerning results, the affiliating university is immediately informed and measures taken accordingly in keeping with university norms and regulations.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The mechanism of internal assessment of the institution is robust and transparent. Every student has to take the internal assessment examination as per university norms and all marks have to uploaded in the university portal as per the guidelines of the affiliating university. All the internal assessment examinations are completed on time. If any student has any grievance for any paper, then the concerned student can approach the Head of the Department of the respective subject and get his or her grievance addressed and redressed, to the extent possible. For major problems concerning results, the affiliating university is immediately informed and measures taken accordingly in keeping with university norms and regulations. If the problem still persists, the student can apply under the RTI Act by paying the requisite fees and get his or her paper examined independently without fear or favour. The mechanism to deal with internal assessment is thus efficient and student-friendly and all cases are resolved in an equitable manner.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Teachers and Students are aware of the stated programmes. At the beginning of the session, all students and faculty members are provided with the Academic Calendar that has details of the curriculum distribution as per the semesters, in addition to the time table for internal assessment and university examinations. The different departments from the three streams of Arts, Science and Commerce also provide the students with lesson plans whereby the courses taught by each and every faculty member are chalked out along with the mention of total number of classes/lectures

required for the same. In addition to the Academic Calendar and the lesson plans, the students are also briefed through an elaborate orientation programme that provide them with the detailed outline of the courses being offered for the diffrent semesters for their convenience.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

All departments follow a distinct lesson plan to prepare their programme outcome and course outcome in keeping with university norms and within the broad framework of CBCS guidelines. The Academic Council of the College together with the Teachers' Council are engaged in evaluating the results of the academic session in which all faculty members participate. In addition, the Heads of all departments conduct regular meetings in order to monitor the teaching-learning process and evaluate the results of the students as part and parcel of the continuous internal assessment procedure. Students are allowed to participate and present papers in departmental seminars to encourage the former to undertake higher research in their areas of interest. Teaching and Learning in the College are thus experiential and participative.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

700

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://birparacollege.ac.in/feedback/

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

09

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

01

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

23

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

In accordance with its vision and mission, the college is committed to inculcating social and ethical values among the students and make them responsible citizens through various extension activities. This includes volunteering for the NSS, conducting blood donation camps, celebration of various important days like World Environment Day, International Mother Language Day, Teachers' Day, Swachh Bharat Abhiyan and so on and so forth. The NSS Units (Unit I & II) have undertaken various social outreach programmes like literacy campaigns, village adoption and campus sanitization in the aftermath of COVID. All these activities have made the students aware and socially sensitive of their immediate and distant neighbourhoods.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	**No File Uploaded**
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

10

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	[View File](#)

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

231

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	[View File](#)

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

01

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	<u>View File</u>
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

01

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<u>View File</u>
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has adequate infrastructure and physical facilities. This comprises of teaching and learning, classrooms, laboratories, computers and the library. There are sufficient class rooms which are spacious to accommodate a large number of students for both regular classes and examinations. The department of Geography with its dedicated faculty members had optimized all available resources at its disposal to make the students aware of

the latest developments in the geo-scientific area and many of them came out with flying colours in the university examinations. There is a well-stocked library with approximately 15,000 books and journals that caters to the requirements of both students and teachers. There are separate issue registers for the faculty members and students. The Library is registered with N-LIST and is therefore able to provide online access of journals and books. The College had installed solar panels with financial assistance from the Government of West Bengal to reduce dependence on non-renewable energy resources like coal and focus on clean and green energy.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has a playground for outdoor games and a mini indoor stadium for indoor sporting events like handball, badminton and basketball.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

9

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

7

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

20

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

There is a well-stocked library with approximately 15,000 books and journals that caters to the requirements of both students and teachers. There are separate issue registers for the faculty members and students. The Library is registered with N-LIST and is therefore able to provide online access of journals and books. The library also has a repository of university question papers for the benefit of students. All students have been provided with a digital library card with a QR Code that could be scanned for verification and issue of books. The digitization of the library is underway which had been stalled on account of the pandemic due to quarantine restrictions of both the state and central governments.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the **A. Any 4 or more of the above** **following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

3

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

70

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution has computers in the form of desktops and laptops which are frequently updated. CCTV cameras with LAN connection have been installed at strategic points for the safety and security of the students. All teaching and non-teaching staff have access to the college app with their individual user-id and passwords. The college concluded an agreement with INFONETICS, a software service provider, to conduct its academic and administrative operations online. The agreement with the service provider is annually renewed. Moreover, the College also installed a JIO tower by concluding an agreement with JIO Infocom to provide Wi-Fi facilities within the campus. In 2022, there was an agreement with ERNET, an autonomous body under the Ministry of Electronics, Government of India, to register the domain name of the college.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

26

File Description	Documents
Upload any additional information	[View File](#)
Student – computer ratio	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

25

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	**No File Uploaded**

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There is a well-established system in place for the maintenance and utilization of physical, academic and support facilities.

- **All requisitions are made by the Heads of different departments through written application to the Principal which are forwarded to the Finance Committee for studying the feasibility of such purchases which are thereafter placed before the College Governing Body for final approval.**
- **All purchases are made in a transparent manner through Tender and those above INR 1 Lakh are made through E-Tender.**
- **All purchases are recorded in a Stock Register and subject to Audit.**
- **There is a dedicated NSS Unit for maintenance of a clean and green campus and thereby promotes eco-friendliness.**
- **There is a Sports Committee that looks into the various sporting events of the college as well as the physical**

infrastructures for sports that are in place.
- **The Library Committee looks after the upkeep of the library facilities and also looks into planning for the future development and expansion of the Library.**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2200

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	**Nil**
Any additional information	<u>View File</u>
Details of capability building and skills enhancement initiatives (Data Template)	**No File Uploaded**

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**No File Uploaded**

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

B. Any 3 of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	<u>View File</u>
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

03

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	<u>View File</u>

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

05

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	**No File Uploaded**

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

04

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Institution facilitates students' representation and engagement in various administrative, co-curricular and extra-curricular activities

On account of the absence of a regular students' union pending instruction for election of the same from the State Government, no legal student body exists. However, the college has a students' wing that caters to the requirements of students, especially those newly admitted to the college, through various integration and orientation programmes such as conducting fresher's welcome at the departmental level as well as at the college level, in addition to mega events such as the college social.

Students are represented in the cultural and sports committees in order to involve them in creative and cultural pursuits through various activities like poster competition, wall magazines, quiz competition, delivery of instant speeches on current events, organizing commemorative functions such as International Mother Language Day, World Environment Day(Aranya Saptaha), International Literacy Day, Blood Donation Campaigns and so on and so forth.

In order to facilitate academic proficiency of the students, the latter are encouraged to voice their opinion and seek redressal through Teacher-Student Interaction.

File Description	Documents
Paste link for additional information	chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://birparacollege.ac.in/wp-content/uploads/2022/09/Aranya
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

10

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is a registered alumni association that contributes significantly to the development of the institution through financial and other support services

There is a registered alumni association that has strong ties to the college. The members of the Alumni visit the college on important occasions and give motivational speech to the students in order to share their life experiences and thus provide moral support as a whole. The IQAC and the College administration are in constant touch with their alumni. Any student can register in the Alumni Association and thus be a part and parcel of the college as a whole. Additionally, there are departmental alumni who are in regular touch with the College.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)   **E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college has a well-structured management system that is governed by a hierarchy comprising the Governing Body, the Principal, the office and accounts section, the Teachers' Council, the IQAC and various Committees and Cells that together constitute the ecosystem of governance.

Every aspect of this governing structure is mutually dependent to ensure the smooth running of the institution which is ensured by a Code of Conduct.

The college has tried to implement the curriculum through the creation of lesson plans, academic calendar, student and faculty seminars, organizing field trips and study tours and familiarizing students with digitalrevolution through the use of ICT tools.

Extracurricular activities are encouraged through the observation of students' week, sports and games, blood donation camps and observation of commemorative events. These are further strengthened through regular and special camps of NSS Units (Unit I & II) that have inculcated leadership skills as well as social responsibility among students .

The participation of teaching and non-teaching staff during the online admission process ensures and promotes the principle of participative management which is holistic and all-encompassing in character. This further promotes a sense of belonging to the institution, which in turn inculcates work ethic and discipline.

File Description	Documents
Paste link for additional information	https://birparacollege.ac.in/wp-content/uploads/2024/05/Code-of-Conduct-Birpara-College-compressed.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution follows a well-structured mechanism to ensure a firm yet decentralized process of working from the highest to the lowest rung of the administrative machinery.

Though the Principal is the Head of the Institution, yet every single decision is taken after a long process of deliberation and coordinated efforts of all stake-holders reflective of participative management.

All purchases are subjected to the scrutiny of the finance committee before being finally approved by the Governing Body.

The Office and Accounts Section makes careful note and records all transactions through preservation of bills and vouchers that are subject to yearly audit.

There is a Teachers' Council led by a democractically Secretary of the Teachers Council comprising all teacher- members (substantive) from different departments. It acts as a democratic forum for teachers for voicing their opinions on all matters pertaining to the academic and administrative functions of the college.

There are numerous committees and cells to look after various activities of the college.

There is a student unit that caters to the requirements of students at various levels.

The entire college thus acts as an organic whole to sustain its administrative and academic functions involving each and every member.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Perspective Plan of the College has been prepared for the last

five years (2018-2023) with the assistance and consultation with the Internal Quality Assurance Cell (IQAC) and all Criterion Conveners of the NAAC (Second Cycle).

Student Feedback mechanism, Performance-based Self-Appraisal System (PBAS) by faculty members, Introduction of Teacher Training Programmes, Faculty Development Programmes (FDP), Academic Calendar, Lesson Plan, encouragement to the teachers to take up research are prioritized for quality enhancement.

The vision of the College is clearly laid down in the Sanskrit motto of "Sa Vidya Ya Vimuktaye"reflective of the emancipatory nature of knowledge.

Inclusivity and participation areguiding principles of the college and as such all policies are creatively directed towards that end with optimum available resources.

The Governing Body of the College and the Principal together with the Teachers' Council work towards maintaining the internal institutional quality according to the guidelines of the affiliating University and the UGC.

There are various Committees and Cells to look after and implement the vision and mission of the College.

There are two NSS Units in the College premises (Units I & II) that have done a wide array of social and extension activities.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://birparacollege.ac.in/wp-content/uploads/2022/07/NSS-Special-Camp-2022.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Governing Body of the College and the Principal together work towards maintaining the internal institutional quality according to the guidelines of the affiliating University and the University Grants Commission. There is a Teachers' Council which is a

Statutory Body that not only highlights the various administrative and academic issues faced by the faculty members, but also monitors the academic performance of the college in consultation with the faculty members. There are various Committees and Cells to implement the vision and mission of the College. The College is thus effectively governed taking into account the interests of all stake holders.

The College management mobilizes funds for various infrastructure projects on the basis of allocation from the State as well Central Government. All such funds are directed towards the refurbishment and maintenance of college buildings, laboratories, purchase of computers and ICT tools like Projectors. There are two NSS Units in the College premises (Units I & II) that have done a wide array of social and extension activities. During the Pandemic period the NSS Programme Officers had gone on a mass awareness drive to make people aware about health and hygiene and to take effective measures against the spread of Corona.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The College always has the interest of the serving staff uppermost in mind. Though there are no welfare mechanisms as such, the staff who have retired are accorded a grand farewell bytheir grateful fellow workers and the college administration. The casual staff are also paid an annual ex-gratia.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

2

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	**No File Uploaded**

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Institution follows the Performance Based Appraisal System for the Career Advanced Scheme of Teachers as per the 2010 regulations of the UGC (and the two amendments) of the UGC (6.0.2 clause of the UGC "minimum Qualification for appointment of teachers and

other academic staff in academic colleges and universities-2010)

The IQAC considers all applications of teachers on a case by case basis when their promotions are due and all necessary papers regarding the same are carefully scrutinized and sent to the Principal who thereupon forwards them to the Governing Body for approval. The latter approves the same on merit and resolves to approach the Directorate of Public Instruction, Bikash Bhawan, to send for a DPI nominee and also directs the Principal to ask for a subject expert from the affiliating university.

There are no provisions for the CAS benefit of non-teaching staff, though they enjoy the facility of promotion as per government rules after a certain period of service of not less than ten years.

There is a system of monitoring the attendance of teaching and non-teaching staff as part of the PBAS, and the DREO, Jalpaiguri district, pays an occasional visit for inspection of the institution

File Description	Documents
Paste link for additional information	https://birparacollege.ac.in/wp-content/uploads/2024/05/2022-08-04-Minutes.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution conducts internal and external audits regularly in keeping with a policy of transparency and honest dealings with all stake holders.

There is an internal auditor who checks and cross-checks all vouchers and bills pertaining to the transaction of the college in academic and administrative matters. All the financial details are minutely studied by the auditor and anomalies if any are brought to the immediate attention of the college authority and recommendations are accordingly made.

The external or statutory auditor is appointed by the state

government and governmental agencies have been accordingly approached to complete the audit for the financial year 2021-22.

In as much public money is involved in the running of the institution, utmost care is taken to ascertain all facts and details through both internal and external auditors for reasons of transparency and accountability.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The College has well placed mechanisms and strategies to deal the mobilizations of various funds it receives from the state and central governments.

Other than the Government and UGC grants, the College receives grants from other sources such as the North Bengal Development Department(NBDD), NSS Grant, RUSA Grant, to name but a few.

The utilization of all such grants is subject to the approval of the Finance Committee which calls for E-tender for projects and augmentation of physical infrastructure amounting to more than one lakh INR as per norms of the state government.

The Building Committee is entrusted to keep tabs on the progress of work and report the same from time to time to the Governing Body of the College.

There is also a Library Committee that recommends the purchase of books and journals through grants received from the state government and central agencies such as the UGC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The following have been taken into account and accordingly institutionalized for continuous internal evaluation and quality assurance

There have been periodic IQAC meetings both online and offline during the Pandemic period which recommended various measures for academic support of students through counselling sessions, tests, interactive sessions, and teaching in blended mode based on feedbacks fromHods of all departments.

The Academic Council of the College incollaboration with the IQAC provided significant support to all departments for continuous internal assessment of students. As the quarantine restrictions were not altogether lifted until 02.02.2022, soattempts made to compensate for the lack of physical classes for students and project works were of largely sporadic character. However, faculty members acting under the instructions of TIC together with close support of the Academic Council and IQAC tried everything possible to make the students aware of the syllabus and tried to finish the course within the time framework.

Among other measures undertaken by the IQAC were Orientation Programmes meant for the newly admitted students who were

acquainted with college discipline and code of conduct, including regular attendance of classes.

File Description	Documents
Paste link for additional information	chrome-extension://efaidnbmnnnibpcajpcglcl efindmkaj/https://birparacollege.ac.in/wp-content/uploads/2024/05/2022-08-04-Minutes .pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

There is an Academic Council that works in tandem with the IQAC to coordinate the teaching and learning process based on the feedbacks of all faculty members and the Heads of different departments through periodic meetings

During the Pandemic period, there were online classes, regular tests, mock viva sessions and student webinars to keep up the academic tempo of the students and faculty members alike

Consequent to the online classes and counselling sessions, student performance improved significantly in the internal assessment and university exams

The Pandemic accelerated the use of digital technology and thereby enabled E-Learning process. Faculty members taught the students through ICT-based tools like lap tops, desk tops, smart phones, tablets. Social media platforms like Whatsapp and You Tube were used extensively to keep the students in touch with their areas of study and the curriculum at large.

The Academic Calendar during the 2022-23 session is in place to streamline the teaching and learning process as well as to make the students and the faculty members aware of the various examination schedules.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	**No File Uploaded**

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college prides itself in having a large number of female students compared to their male counterparts. In keeping with its tradition of maintaining gender parity and gender sensitivity, it has taken up several measures to ensure the participation of girl students on the academic and social fronts, and also taken adequate measures to ensure their safety and security

Seminars were conducted on Gender issues to promote gender sensitization and gender equity

There is a separate Girls' Common Room and also a separate Boys'

Common Room to cater to the recreational and leisure requirements of both genders.

There are separate washrooms for male and female students, as well as for male and female teaching and non-teaching staff.

There are CCTV cameras installed at vantage points to ensure the security of the students and staff within the college campus

There is an anti-sexual harassment cell within the college that addresses various grievances of the students and staff alike

An Anti-Ragging Cell has also been established in keeping with the UGC Norms for the same

Presently, a Girls' Hostel is under construction that has been made available with funds provided by RUSA.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The College follows its practice of maintaining a clean and green campus.

There are strict instructions to students and staff not to litter the campus.

There are several dustbins to collect the rubbish which are then disposed off at regular intervals.

The defective computers of the college are kept in a separate room. Those that could be repaired are taken to service centres, and the irreparably damaged ones are sold off in conformity with the finance committee of the College.

The NSS Units of the College (Unit I & II) are always at hand to do the clean- up work with the help of enthusiastic student volunteers and programme officers.

The dead leaves and fallen branches of trees are collected and put into a pit dug for the purpose in order to make them into a compost to fertilize the soil and regenerate the vegetation.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**Nil**
Any other relevant information	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus   **D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

C. Any 2 of the above

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-

C. Any 2 of the above

reading software, mechanized equipment
5. Provision for enquiry and information :
Human assistance, reader, scribe, soft copies
of reading material, screen   reading

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The College tries to provide an inclusive environment to all stake holders with a view to holistic and sustainable development by taking into account their cultural and linguistic diversities. The college tries to cater to all social, economic, educational and cultural needs of the student community and the neighbourhood at large. Inclusivity and participation are the guiding principles of the college and as such all policies are creatively directed towards that end with optimum available resources.

With a view to providing the students and staff with a participative ethos, the college celebrates and observes important days and events such as the Independence Day, Republic Day, Teachers' Day, commemoration of the birth anniversary of the Nepali poet-laureate Acharya Bhanu Bhakta in addition to annual college sports, freshers' welcome and the college social.

The NSS Units (Unit I & II) under capable programme Officers and enthusiastic student volunteers are engaged in regular and special camps as part of their social outreach and extension activities. This not only prepares the youth with the necessary awareness and dedication towards selfless social service, but also stands the college in good stead as a shining example of contributing towards nation –building through social work.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college takes very care to inculcate values of patriotism through the observance of various national events like flag hoisting during the Independence and Republic Days, commemoration of the birthdays of national leaders like Netaji Subhas Chandra Bose and Gandhiji

The National Voter's Day is observed to bring about awareness regarding voting which is the fundamental right of all citizens

Teachers' Day is celebrated to commemorate the birthday of Dr. Sarvapally Radhakrishnan and to bring about lasting bonds between the teacher and the student. This tends to create a strong mentor-mentee relationship which is beneficial for academic and ethical reasons and helps the institution in the long run.

The NSS Units (Unit I & II) under capable programme Officers and enthusiastic student volunteers are engaged in regular and special camps as part of their social outreach and extension activitie.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for   **C. Any 2 of the above**

**students,   teachers, administrators
and other staff   4. Annual awareness
programmes on Code of Conduct are
organized**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

With a view to providing the students and staff with a participative ethos, the college celebrates and observes important days and events such as the Independence Day, Republic Day, Teachers' Day, commemoration of the birth anniversary of the Nepali poet-laureate Acharya Bhanu Bhakta in addition to annual college sports, freshers' welcome and the college social. In keeping with the ancient Indian tradition of considering the "World as a Family", the college observes various international days and events like the International Mother language Day, International Literacy Day, International Women's Day, World Environment Day and so on. The primary objective of the observance of such important days and events is to foster the spirit of brotherhood among students in keeping with universal humanitarian principles.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of the Practice:

Activity of the NSS Units, Birpara College, Units I & II

2. Objectives of the Practice:

Engaging student volunteers in various camps and special camps.

3. The Context

Harnessing the student diversity through voluntary services.

4. Practice

Birpara college has been able to put its NSS Units to optimum use for creating general awareness among students regarding various welfare measures undertaken at the government and institutional levels.

5. Evidence of Success

Participants in NSS programme got a clear understanding of the society and culture of their surroundings.

6. Problems Encountered and Resources Required

During the Pandemic, NSS Programme Officers and student volunteers went on a mass awareness campaign drive.

2. Title of the Practice:

Use of ICT Tools for Teaching and Learning.

1. Objective: To familiarize students and faculty with digital tools for teaching and learning

2. Context: The COVID Pandemic necessitated the use of online resources

3. Practice : Use of Whatsapp and Internet for Teaching and Learning

4. Evidence of Success: The use of ICT-enabled tools have greatly

facilitated the teaching methodology in Pandemic times.

5. Problems Encountered: Poor connectivity in remote areas

And digital divide

File Description	Documents
Best practices in the Institutional web site	**No File Uploaded**
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The College being located in geographically remote location of West Bengal and adjacent to the North Eastern states attracts a wide diversity of students which renders the college campus extremely vibrant. The college tries to cater to all social, economic, educational and cultural needs of the student community and the neighbourhood at large. Inclusivity and participation are the guiding principles of the college and as such all policies are creatively directed towards that end with optimum available resources. The College has a considerable number of female students compared to their male counterparts which provides a favourable Gender Parity Index (GPI). The College also has an All-Woman Run Canteen by a Self-Help Group called "Grihalaxmi" that had received the best SHG Performance Award from the MHRD in 2018. The College believes in Women Empowerment and utilizes all available resources towards that end. Inclusivity amid diversity is the strong point of the Institution.

Part B
CURRICULAR ASPECTS
1.1 - Curricular Planning and Implementation
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institution ensures effective curriculum delivery through a well-planned and documented process. Many of the faculty members of the college are on the Board of Studies of the affiliating university and are engaged in designing the curriculum in accordance with the University regulations and in keeping with the CBCS pattern. All faculty members of different departments (Arts, Science and Commerce) are engaged in preparation and distribution of the syllabus after consultation with the respective Heads of departments. There is an academic calendar to ensure the smooth and effective delivery of the lessons for the students of odd and even semesters. The Academic Council prepares the central routine so as to equitably distribute the classes among all departments and to ensure the effective functioning of the teaching -learning process. Every department holds teachers' meeting to discuss about the modus operandi of the lesson plans and the allotment of each faculty member for class room teaching as well as various internal assessment exams that are conducted periodically to keep the students prepared throughout the year.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	**Nil**

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

At the beginning of each and every session, the Academic Council of the College prepares the Academic Calendar in consultation with the faculty members and the Teachers' Council in particular so as to streamline the academic session mentioning the tentative schedule of the various internal assessment examinations, field works, study tours, sports and cultural activities, extracurricular activities in accordance with the rules and regulations of the affiliating university.

The students are informed through notification to submit their dissertations and field reports well ahead of their examinations. Apart from field trips, students are also evaluated through viva voce to test their knowledge of the subject.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

13

File Description	Documents
Any additional information	[View File](#)
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The College follows the syllabus of the affiliating university in accordance with the regulations of the Board of Studies

within the broad framework of the Choice Based Credit System. There is a compulsory paper on Environmental Studies that all students need to take up. Lectures pertaining to topics such as human values, gender and sustainability are given across the disciplines in Humanities and Commerce streams. Apart from regular lessons within the broad curriculum, the college tries to inculcate gender sensitivity and environmental awareness through experiential learning. One striking aspect of Birpara College is the admission of large numbers of female candidates compared to their male counterparts which provides for a positive GPI. The department of Sociology has taken up gender sensitization programmes through workshops and student seminars in order to sensitize the students regarding prevalent gender-based issues. The NSS Units (Unit I & II) have numerous female volunteers who have extended valuable service in various regular and special camps. They have participated in events such as COVID Awareness Programmes, Sanitization of College premises, Tree Plantation and distribution of saplings among their fellow students and those in the immediate neighborhood , thereby contributing positively towards gender inclusivity, environmental awareness and sustainability.

File Description	Documents
Any additional information	[View File](#)
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

01

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	**No File Uploaded**

1.3.3 - Number of students undertaking project work/field work/ internships

100

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	**No File Uploaded**

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

2244

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	**No File Uploaded**

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1300

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	**No File Uploaded**

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Birpara College is situated in a remote corner of West Bengal and adjacent to North Eastern states. Most of the students are from tea garden areas and hence belong to under-privileged socio-economic groups. To address this wide array of student diversity is a real challenge for the Institution. As many students are unable to afford proper schooling on account of socio-economic disparity, many of them are first generation learners and therefore require special attention. During the pandemic years, faculty members tried their utmost to deliver the daily lessons effectively through ICT-mode and students were encouraged to speak up for clarification of doubts after the lessons were over. This enabled the faculty to identify the strength and weakness of their respective students that cut across the requirements of both advanced and slow learners. After the institution was re-opened briefly after the first wave of COVID following State Government instructions, classes were held in blended mode that brought teachers in direct contact with students and the requirements of slow learners could be effectively addressed. Thus a level playing field could be provided to all students, taking into account their learning abilities and aptitude to assimilate the lessons imparted both online and offline.

File Description	Documents
Link for additional Information	http://www.youtube.com/@birparacollegeenglishdepar2792
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1940	**44**

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution puts great emphasis on student-centric methods such as experiential learning, participative learning and problem solving methodologies that are used for enhancing learning experiences. The departments of Sociology, History, Geography, Nepali, Bengali and Commerce conduct regular field trips to impart experiential and participative learning among the students of their respective areas of knowledge. Carefully mentored by the departmental faculty members, they have to write reports of field trips and dissertations from the amount of knowledge they have gathered in course of their educational tour. Needless to state, that apart from class room lectures that impart theoretical knowledge, experiential and participative learning through field trips and educational tours go a long way towards facilitating the learning experience of students.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The faculty members of Birpara College are well acquainted with the use of ICT Tools and digital technology in the teaching-learning process. Notwithstanding resource constraint, the College has been able to provide three smart class rooms along with LCD projectors for the benefit of the faculty members. During the pandemic period and also during the short spell when the College re-opened briefly, ICT tools were effectively and extensively used to teach the students and provide study materials online as well as in the blended mode. Lectures were prepared and uploaded on YouTube with the links being provided to the students to access them both within and outside the campus. Faculty members used desktops, laptops, smart phones

and tabs as digital tools to facilitate Learning and teaching. Google Meet classes and Google forms were likewise put into good use for reaching out to the maximum number of students to enable them to access the lectures as well as to take the internal assessment examinations as part of the continuous evaluation process.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://www.youtube.com/@birparacollegeenglishdepar2792

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

44

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

19

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	**No File Uploaded**

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

225

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	**No File Uploaded**

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The mechanism of internal assessment of the institution is robust and transparent. Every student has to take the internal assessment examination as per university norms and all marks have to uploaded in the university portal as per the guidelines of the affiliating university. All the internal assessment examinations are completed on time. If any student has any grievance for any paper, then the concerned student can approach the Head of the Department of the respective subject and get his or her grievance addressed and redressed, to the extent possible. For major problems concerning results, the

affiliating university is immediately informed and measures taken accordingly in keeping with university norms and regulations.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The mechanism of internal assessment of the institution is robust and transparent. Every student has to take the internal assessment examination as per university norms and all marks have to uploaded in the university portal as per the guidelines of the affiliating university. All the internal assessment examinations are completed on time. If any student has any grievance for any paper, then the concerned student can approach the Head of the Department of the respective subject and get his or her grievance addressed and redressed, to the extent possible. For major problems concerning results, the affiliating university is immediately informed and measures taken accordingly in keeping with university norms and regulations. If the problem still persists, the student can apply under the RTI Act by paying the requisite fees and get his or her paper examined independently without fear or favour. The mechanism to deal with internal assessment is thus efficient and student-friendly and all cases are resolved in an equitable manner.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Teachers and Students are aware of the stated programmes. At the beginning of the session, all students and faculty members are provided with the Academic Calendar that has details of the curriculum distribution as per the semesters, in addition to

the time table for internal assessment and university examinations. The different departments from the three streams of Arts, Science and Commerce also provide the students with lesson plans whereby the courses taught by each and every faculty member are chalked out along with the mention of total number of classes/lectures required for the same. In addition to the Academic Calendar and the lesson plans, the students are also briefed through an elaborate orientation programme that provide them with the detailed outline of the courses being offered for the diffrent semesters for their convenience.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	**Nil**
Upload COs for all courses (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

All departments follow a distinct lesson plan to prepare their programme outcome and course outcome in keeping with university norms and within the broad framework of CBCS guidelines. The Academic Council of the College together with the Teachers' Council are engaged in evaluating the results of the academic session in which all faculty members participate. In addition, the Heads of all departments conduct regular meetings in order to monitor the teaching-learning process and evaluate the results of the students as part and parcel of the continuous internal assessment procedure. Students are allowed to participate and present papers in departmental seminars to encourage the former to undertake higher research in their areas of interest. Teaching and Learning in the College are thus experiential and participative.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

700

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://birparacollege.ac.in/feedback/

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

09

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

01

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

23

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

In accordance with its vision and mission, the college is committed to inculcating social and ethical values among the students and make them responsible citizens through various extension activities. This includes volunteering for the NSS, conducting blood donation camps, celebration of various important days like World Environment Day, International Mother Language Day, Teachers' Day, Swachh Bharat Abhiyan and so on and so forth. The NSS Units (Unit I & II) have undertaken various social outreach programmes like literacy campaigns, village adoption and campus sanitization in the aftermath of COVID. All these activities have made the students aware and socially sensitive of their immediate and distant neighbourhoods.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	**No File Uploaded**
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

10

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	[View File](#)

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

231

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

01

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

01

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has adequate infrastructure and physical facilities. This comprises of teaching and learning, classrooms, laboratories, computers and the library. There are sufficient class rooms which are spacious to accommodate a large number of students for both regular classes and examinations. The department of Geography with its dedicated faculty members had optimized all available resources at its disposal to make the students aware of the latest developments in the geo-scientific area and many of them came out with flying colours in the university examinations. There is a well-stocked library with approximately 15,000 books and journals that caters to the requirements of both students and teachers. There are separate issue registers for the faculty members and students. The Library is registered with N-LIST and is therefore able to provide online access of journals and books. The College had installed solar panels with financial assistance from the Government of West Bengal to reduce dependence on non-renewable energy resources like coal and focus on clean and green energy.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has a playground for outdoor games and a mini indoor stadium for indoor sporting events like handball, badminton and basketball.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

9

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

7

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	**No File Uploaded**

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

20

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	**No File Uploaded**

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

There is a well-stocked library with approximately 15,000 books and journals that caters to the requirements of both students and teachers. There are separate issue registers for the faculty members and students. The Library is registered with N-LIST and is therefore able to provide online access of journals and books. The library also has a repository of university question papers for the benefit of students. All students have been provided with a digital library card with a QR Code that

could be scanned for verification and issue of books. The digitization of the library is underway which had been stalled on account of the pandemic due to quarantine restrictions of both the state and central governments.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources | **A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	**No File Uploaded**

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

3

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	**No File Uploaded**

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

70

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution has computers in the form of desktops and laptops which are frequently updated. CCTV cameras with LAN connection have been installed at strategic points for the safety and security of the students. All teaching and non-teaching staff have access to the college app with their individual user-id and passwords. The college concluded an agreement with INFONETICS, a software service provider, to conduct its academic and administrative operations online. The agreement with the service provider is annually renewed. Moreover, the College also installed a JIO tower by concluding an agreement with JIO Infocom to provide Wi-Fi facilities within the campus. In 2022, there was an agreement with ERNET, an autonomous body under the Ministry of Electronics, Government of India, to register the domain name of the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

26

File Description	Documents
Upload any additional information	View File
Student – computer ratio	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

25

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There is a well-established system in place for the maintenance and utilization of physical, academic and support facilities.

- **All requisitions are made by the Heads of different departments through written application to the Principal which are forwarded to the Finance Committee for studying the feasibility of such purchases which are thereafter placed before the College Governing Body for final approval.**
- **All purchases are made in a transparent manner through Tender and those above INR 1 Lakh are made through E-**

- **Tender.**
- **All purchases are recorded in a Stock Register and subject to Audit.**
- **There is a dedicated NSS Unit for maintenance of a clean and green campus and thereby promotes eco-friendliness.**
- **There is a Sports Committee that looks into the various sporting events of the college as well as the physical infrastructures for sports that are in place.**
- **The Library Committee looks after the upkeep of the library facilities and also looks into planning for the future development and expansion of the Library.**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2200

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by

the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	B. 3 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**B. Any 3 of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	[View File](#)
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

03

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	[View File](#)

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

05

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	**No File Uploaded**

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

04

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Institution facilitates students' representation and engagement in various administrative, co-curricular and extra-curricular activities

On account of the absence of a regular students' union pending instruction for election of the same from the State Government, no legal student body exists. However, the college has a students' wing that caters to the requirements of students, especially those newly admitted to the college, through various integration and orientation programmes such as conducting fresher's welcome at the departmental level as well as at the college level, in addition to mega events such as the college social.

Students are represented in the cultural and sports committees in order to involve them in creative and cultural pursuits through various activities like poster competition, wall magazines, quiz competition, delivery of instant speeches on current events, organizing commemorative functions such as International Mother Language Day, World Environment Day(Aranya Saptaha), International Literacy Day, Blood Donation Campaigns and so on and so forth.

In order to facilitate academic proficiency of the students, the latter are encouraged to voice their opinion and seek redressal through Teacher-Student Interaction.

File Description	Documents
Paste link for additional information	chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://birparacollege.ac.in/wp-content/uploads/2022/09/Aranya
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

10

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is a registered alumni association that contributes significantly to the development of the institution through financial and other support services

There is a registered alumni association that has strong ties to the college. The members of the Alumni visit the college on important occasions and give motivational speech to the students in order to share their life experiences and thus provide moral support as a whole. The IQAC and the College administration are in constant touch with their alumni. Any student can register in the Alumni Association and thus be a part and parcel of the college as a whole. Additionally, there are departmental alumni who are in regular touch with the College.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college has a well-structured management system that is governed by a hierarchy comprising the Governing Body, the Principal, the office and accounts section, the Teachers' Council, the IQAC and various Committees and Cells that together constitute the ecosystem of governance.

Every aspect of this governing structure is mutually dependent to ensure the smooth running of the institution which is ensured by a Code of Conduct.

The college has tried to implement the curriculum through the creation of lesson plans, academic calendar, student and faculty seminars, organizing field trips and study tours and familiarizing students with digitalrevolution through the use of ICT tools.

Extracurricular activities are encouraged through the observation of students' week, sports and games, blood donation camps and observation of commemorative events. These are further strengthened through regular and special camps of NSS Units (Unit I & II) that have inculcated leadership skills as well as social responsibility among students .

The participation of teaching and non-teaching staff during the online admission process ensures and promotes the principle of participative management which is holistic and all-encompassing in character. This further promotes a sense of belonging to the institution, which in turn inculcates work ethic and discipline.

File Description	Documents
Paste link for additional information	https://birparacollege.ac.in/wp-content/uploads/2024/05/Code-of-Conduct-Birpara-College-compressed.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution follows a well-structured mechanism to ensure a firm yet decentralized process of working from the highest to the lowest rung of the administrative machinery.

Though the Principal is the Head of the Institution, yet every single decision is taken after a long process of deliberation and coordinated efforts of all stake-holders reflective of participative management.

All purchases are subjected to the scrutiny of the finance committee before being finally approved by the Governing Body.

The Office and Accounts Section makes careful note and records all transactions through preservation of bills and vouchers that are subject to yearly audit.

There is a Teachers' Council led by a democractically Secretary of the Teachers Council comprising all teacher- members (substantive) from different departments. It acts as a democratic forum for teachers for voicing their opinions on all matters pertaining to the academic and administrative functions of the college.

There are numerous committees and cells to look after various activities of the college.

There is a student unit that caters to the requirements of students at various levels.

The entire college thus acts as an organic whole to sustain its administrative and academic functions involving each and every member.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Perspective Plan of the College has been prepared for the last five years (2018-2023) with the assistance and consultation with the Internal Quality Assurance Cell (IQAC) and all Criterion Conveners of the NAAC (Second Cycle).

Student Feedback mechanism, Performance-based Self-Appraisal System (PBAS) by faculty members, Introduction of Teacher Training Programmes, Faculty Development Programmes (FDP), Academic Calendar, Lesson Plan, encouragement to the teachers to take up research are prioritized for quality enhancement.

The vision of the College is clearly laid down in the Sanskrit motto of "Sa Vidya Ya Vimuktaye"reflective of the emancipatory nature of knowledge.

Inclusivity and participation areguiding principles of the college and as such all policies are creatively directed towards that end with optimum available resources.

The Governing Body of the College and the Principal together with the Teachers' Council work towards maintaining the internal institutional quality according to the guidelines of the affiliating University and the UGC.

There are various Committees and Cells to look after and implement the vision and mission of the College.

There are two NSS Units in the College premises (Units I & II) that have done a wide array of social and extension activities.

File Description	Documents
Strategic Plan and deployment documents on the website	<u>View File</u>
Paste link for additional information	<u>https://birparacollege.ac.in/wp-content/uploads/2022/07/NSS-Special-Camp-2022.pdf</u>
Upload any additional information	<u>View File</u>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Governing Body of the College and the Principal together work towards maintaining the internal institutional quality according to the guidelines of the affiliating University and the University Grants Commission. There is a Teachers' Council which is a Statutory Body that not only highlights the various administrative and academic issues faced by the faculty members, but also monitors the academic performance of the college in consultation with the faculty members. There are various Committees and Cells to implement the vision and mission of the College. The College is thus effectively governed taking into account the interests of all stake holders.

The College management mobilizes funds for various infrastructure projects on the basis of allocation from the State as well Central Government. All such funds are directed towards the refurbishment and maintenance of college buildings, laboratories, purchase of computers and ICT tools like Projectors. There are two NSS Units in the College premises (Units I & II) that have done a wide array of social and extension activities. During the Pandemic period the NSS Programme Officers had gone on a mass awareness drive to make people aware about health and hygiene and to take effective measures against the spread of Corona.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the Institution webpage	**Nil**
Upload any additional information	[View File](#)

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination | **B. Any 3 of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	**No File Uploaded**
Any additional information	[View File](#)
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	**No File Uploaded**

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The College always has the interest of the serving staff uppermost in mind. Though there are no welfare mechanisms as such, the staff who have retired are accorded a grand farewell bytheir grateful fellow workers and the college administration. The casual staff are also paid an annual ex-gratia.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the

year

2

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	**No File Uploaded**

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Institution follows the Performance Based Appraisal System for the Career Advanced Scheme of Teachers as per the 2010 regulations of the UGC (and the two amendments) of the UGC (6.0.2 clause of the UGC "minimum Qualification for appointment of teachers and other academic staff in academic colleges and universities-2010)

The IQAC considers all applications of teachers on a case by case basis when their promotions are due and all necessary papers regarding the same are carefully scrutinized and sent to the Principal who thereupon forwards them to the Governing Body for approval. The latter approves the same on merit and resolves to approach the Directorate of Public Instruction, Bikash Bhawan, to send for a DPI nominee and also directs the Principal to ask for a subject expert from the affiliating university.

There are no provisions for the CAS benefit of non-teaching staff, though they enjoy the facility of promotion as per government rules after a certain period of service of not less than ten years.

There is a system of monitoring the attendance of teaching and non-teaching staff as part of the PBAS, and the DREO, Jalpaiguri district, pays an occasional visit for inspection of the institution

File Description	Documents
Paste link for additional information	https://birparacollege.ac.in/wp-content/uploads/2024/05/2022-08-04-Minutes.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution conducts internal and external audits regularly in keeping with a policy of transparency and honest dealings with all stake holders.

There is an internal auditor who checks and cross-checks all vouchers and bills pertaining to the transaction of the college in academic and administrative matters. All the financial details are minutely studied by the auditor and anomalies if any are brought to the immediate attention of the college authority and recommendations are accordingly made.

The external or statutory auditor is appointed by the state government and governmental agencies have been accordingly approached to complete the audit for the financial year 2021-22.

In as much public money is involved in the running of the institution, utmost care is taken to ascertain all facts and details through both internal and external auditors for reasons of transparency and accountability.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers

during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The College has well placed mechanisms and strategies to deal the mobilizations of various funds it receives from the state and central governments.

Other than the Government and UGC grants, the College receives grants from other sources such as the North Bengal Development Department(NBDD), NSS Grant, RUSA Grant, to name but a few.

The utilization of all such grants is subject to the approval of the Finance Committee which calls for E-tender for projects and augmentation of physical infrastructure amounting to more than one lakh INR as per norms of the state government.

The Building Committee is entrusted to keep tabs on the progress of work and report the same from time to time to the Governing Body of the College.

There is also a Library Committee that recommends the purchase of books and journals through grants received from the state government and central agencies such as the UGC.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The following have been taken into account and accordingly institutionalized for continuous internal evaluation and quality assurance

There have been periodic IQAC meetings both online and offline during the Pandemic period which recommended various measures for academic support of students through counselling sessions, tests, interactive sessions, and teaching in blended mode based on feedbacks fromHods of all departments.

The Academic Council of the College incollaboration with the IQAC provided significant support to all departments for continuous internal assessment of students. As the quarantine restrictions were not altogether lifted until 02.02.2022, soattempts made to compensate for the lack of physical classes for students and project works were of largely sporadic character. However, faculty members acting under the instructions of TIC together with close support of the Academic Council and IQAC tried everything possible to make the students aware of the syllabus and tried to finish the course within the time framework.

Among other measures undertaken by the IQAC were Orientation Programmes meant for the newly admitted students who were acquainted with college discipline and code of conduct, including regular attendance of classes.

File Description	Documents
Paste link for additional information	chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://birparacollege.ac.in/wp-content/uploads/2024/05/2022-08-04-Minutes.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and

recorded the incremental improvement in various activities

There is an Academic Council that works in tandem with the IQAC to coordinate the teaching and learning process based on the feedbacks of all faculty members and the Heads of different departments through periodic meetings

During the Pandemic period, there were online classes, regular tests, mock viva sessions and student webinars to keep up the academic tempo of the students and faculty members alike

Consequent to the online classes and counselling sessions, student performance improved significantly in the internal assessment and university exams

The Pandemic accelerated the use of digital technology and thereby enabled E-Learning process. Faculty members taught the students through ICT-based tools like lap tops, desk tops, smart phones, tablets. Social media platforms like Whatsapp and You Tube were used extensively to keep the students in touch with their areas of study and the curriculum at large.

The Academic Calendar during the 2022-23 session is in place to streamline the teaching and learning process as well as to make the students and the faculty members aware of the various examination schedules.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college prides itself in having a large number of female students compared to their male counterparts. In keeping with its tradition of maintaining gender parity and gender sensitivity, it has taken up several measures to ensure the participation of girl students on the academic and social fronts, and also taken adequate measures to ensure their safety and security

Seminars were conducted on Gender issues to promote gender sensitization and gender equity

There is a separate Girls' Common Room and also a separate Boys' Common Room to cater to the recreational and leisure requirements of both genders.

There are separate washrooms for male and female students, as well as for male and female teaching and non-teaching staff.

There are CCTV cameras installed at vantage points to ensure the security of the students and staff within the college campus

There is an anti-sexual harassment cell within the college that addresses various grievances of the students and staff alike

An Anti-Ragging Cell has also been established in keeping with the UGC Norms for the same

Presently, a Girls' Hostel is under construction that has been made available with funds provided by RUSA.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The College follows its practice of maintaining a clean and green campus.

There are strict instructions to students and staff not to litter the campus.

There are several dustbins to collect the rubbish which are then disposed off at regular intervals.

The defective computers of the college are kept in a separate room. Those that could be repaired are taken to service centres, and the irreparably damaged ones are sold off in conformity with the finance committee of the College.

The NSS Units of the College (Unit I & II) are always at hand to do the clean- up work with the help of enthusiastic student volunteers and programme officers.

The dead leaves and fallen branches of trees are collected and put into a pit dug for the purpose in order to make them into a compost to fertilize the soil and regenerate the vegetation.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**Nil**
Any other relevant information	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of Bicycles/ Battery powered vehicles** 3. **Pedestrian Friendly pathways** 4. **Ban on use of Plastic** 5. **landscaping with trees and plants**	**C. Any 2 of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading — `C. Any 2 of the above`

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The College tries to provide an inclusive environment to all stake holders with a view to holistic and sustainable development by taking into account their cultural and linguistic diversities. The college tries to cater to all social, economic, educational and cultural needs of the student community and the neighbourhood at large. Inclusivity and participation are the guiding principles of the college and as such all policies are creatively directed towards that end with optimum available resources.

With a view to providing the students and staff with a participative ethos, the college celebrates and observes important days and events such as the Independence Day, Republic Day, Teachers' Day, commemoration of the birth anniversary of the Nepali poet-laureate Acharya Bhanu Bhakta in addition to annual college sports, freshers' welcome and the college social.

The NSS Units (Unit I & II) under capable programme Officers and enthusiastic student volunteers are engaged in regular and special camps as part of their social outreach and extension activities. This not only prepares the youth with the necessary awareness and dedication towards selfless social service, but also stands the college in good stead as a shining example of contributing towards nation -building through social work.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	[View File](#)

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college takes very care to inculcate values of patriotism through the observance of various national events like flag hoisting during the Independence and Republic Days, commemoration of the birthdays of national leaders like Netaji Subhas Chandra Bose and Gandhiji

The National Voter's Day is observed to bring about awareness regarding voting which is the fundamental right of all citizens

Teachers' Day is celebrated to commemorate the birthday of Dr. Sarvapally Radhakrishnan and to bring about lasting bonds between the teacher and the student. This tends to create a strong mentor-mentee relationship which is beneficial for academic and ethical reasons and helps the institution in the long run.

The NSS Units (Unit I & II) under capable programme Officers and enthusiastic student volunteers are engaged in regular and special camps as part of their social outreach and extension activitie.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	[View File](#)
Any other relevant information	[View File](#)

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to	C. Any 2 of the above

**monitor adherence to the Code of Conduct
Institution organizes professional ethics
programmes for students,
teachers, administrators and other staff
4. Annual awareness programmes on Code
of Conduct are organized**

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

**With a view to providing the students and staff with a
participative ethos, the college celebrates and observes
important days and events such as the Independence Day,
Republic Day, Teachers' Day, commemoration of the birth
anniversary of the Nepali poet-laureate Acharya Bhanu Bhakta in
addition to annual college sports, freshers' welcome and the
college social. In keeping with the ancient Indian tradition of
considering the "World as a Family", the college observes
various international days and events like the International
Mother language Day, International Literacy Day, International
Women's Day, World Environment Day and so on. The primary
objective of the observance of such important days and events
is to foster the spirit of brotherhood among students in
keeping with universal humanitarian principles.**

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of the Practice:

Activity of the NSS Units, Birpara College, Units I & II

2. Objectives of the Practice:

Engaging student volunteers in various camps and special camps.

3. The Context

Harnessing the student diversity through voluntary services.

4. Practice

Birpara college has been able to put its NSS Units to optimum use for creating general awareness among students regarding various welfare measures undertaken at the government and institutional levels.

5. Evidence of Success

Participants in NSS programme got a clear understanding of the society and culture of their surroundings.

6. Problems Encountered and Resources Required

During the Pandemic, NSS Programme Officers and student volunteers went on a mass awareness campaign drive.

2. Title of the Practice:

Use of ICT Tools for Teaching and Learning.

1. Objective: To familiarize students and faculty with digital tools for teaching and learning

2. Context: The COVID Pandemic necessitated the use of online resources

3. Practice : Use of Whatsapp and Internet for Teaching and Learning

4. Evidence of Success: The use of ICT-enabled tools have greatly facilitated the teaching methodology in Pandemic times.

5. Problems Encountered: Poor connectivity in remote areas

And digital divide

File Description	Documents
Best practices in the Institutional web site	**No File Uploaded**
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The College being located in geographically remote location of West Bengal and adjacent to the North Eastern states attracts a wide diversity of students which renders the college campus extremely vibrant. The college tries to cater to all social, economic, educational and cultural needs of the student community and the neighbourhood at large. Inclusivity and participation are the guiding principles of the college and as such all policies are creatively directed towards that end with optimum available resources. The College has a considerable number of female students compared to their male counterparts which provides a favourable Gender Parity Index (GPI). The College also has an All-Woman Run Canteen by a Self-Help Group called "Grihalaxmi" that had received the best SHG Performance Award from the MHRD in 2018. The College believes in Women Empowerment and utilizes all available resources towards that end. Inclusivity amid diversity is the strong point of the Institution.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	[View File](#)

7.3.2 - Plan of action for the next academic year

The Following Perspectives are under due consideration in keeping with the vision and mission of Birpara College:

- **To enhance the quality of education through the introduction of new subjects like Zoology, Chemistry and Botany at Undergraduate level**
- **To introduce Post-Graduate Courses initially in the Humanities and Language groups, and thereafter in the Science subjects**
- **To conduct MOUs with more colleges and other educational institutions of repute for inter-institutional faculty and student exchange programmes.**
- **Up-gradation of all class rooms, laboratories and the library to meet the ever increasing demands of the student community**
- **A carbon free and plastic free campus through the introduction of recycling methods and machinery and the introduction of renewable energy resources like Wind and Solar Power**
- **To introduce NCC and encourage the youth to join the armed forces in defence of the nation**
- **Gender -sensitization programme within the college campus and in the immediate vicinity to prevent discrimination against the Girl Child, Prevent Early Childhood Marriages and to educate the Girl Child for a better society.**

To have a full-fledged Computer Lab to impart training in computer literacy and thereby create conditions for the larger employability of youth in order to reap demographic dividend from Young India.